



WALSHAM le WILLOWS PARISH COUNCIL

MINUTES of the meeting held on Wednesday 10th June 2026 commencing at 7.00 p.m. in the Memorial Hall.

[Informally approved. Formal approval, at the next meeting with any corrections]

PRESENT: Parish Cllrs. Belson, Brookes, Mecrow, Tuck and Winch.

ALSO PRESENT: District Cllr. Winch & County Cllr. Bains

1. OPENING STATEMENT (if any required) & MEMBER'S APOLOGIES	
a. Cllr Bartholomew, urgent matter to attend to and Cllr Roberts, detained by work. b. Consents were granted.	
2. DECLARATIONS of Pecuniary & Non-Pecuniary Interests	
a. No declarations were received. b. No dispensations were needed.	
3. MINUTES - To Receive and consider the minutes of the following meetings (as previously circulated)	
a. Minutes of the ANNUAL meeting on 13th May 2026 were approved as true and accurate record of the meeting for signature with addition that minute 10a R1 should have specified the Clerk's pay increment awarded and approved as follows: "Award of Annual increment SCP 15 to SCP 16, £15.82 per hour plus 12.07% holiday pay allowance = £17.73 per hour." b. There were no outstanding actions from last meeting that were not in hand. Cllr Belson did raise the issue of the how to deal with the damage to the play area picnic bench. It was decided that the Clerk would ask a local volunteer if they could repair in situ. Cllr Brookes to send images to Clerk.	AB, Clerk
4. PUBLIC OPEN FORUM (POF) – To receive questions and matters of concern from members of the public in attendance with regard to items on the agenda and any other matters. No members of the public were present.	
5. DISTRICT & COUNTY REPORTS FOR INFORMATION & QUESTIONS	
a. County Councillor Bains • Cllr J Winch apologised for postponement of on-site meeting to look at road safety measures. CC Bains will let the clerk know when he is available so that a meeting date can be finalised. Cllr Bain advised that he has a meeting with Sophie Farringdon this week and will enquire as to the status on the decision on proposed changes to speed limits. • Cllr Mecrow enquired as to the basis for the SCC decision to review existing net zero strategy. Cllr Bain advised that this would be carried out by officers of the council and the decision would be guided by climate science rather than political imperatives. b. District Councillor Winch • DC Winch proposed that Council approve an application to his Locality Grant Fund for finger post signage for footpaths from Wattisfield Rd to Sports Club and Elmside Lee for 'no cycling' signage because the CIL award	PB

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for the main structural works cannot be used to cover signage. This was approved for the sum of £822.50. Clerk to submit application. Cllr. Brookes thanked District Cllr. Winch for the funding for the 'no cycling' signage for Elmside Lee. At this point in the meeting, Cllr Mecrow raised issue that is minuted under minute 12b.	Clerk
6. REPORTS FROM WORKING GROUPS & ACTION LOG REVIEWS a. Traffic Group – Update/report was noted with following proposals: P1 The proposals for discussion from Cllr J. Winch for purchase of 3 speed indicator devices (cost £7,000 excl vat) for the three new locations as approved by SCC was discussed. It was decided that this would be deferred until the next meeting when there will be more information on the decision and final costs of the speed limit reduction measures, as well as the amount of funding that Cllr Bains may be able to contribute. There was also a discussion on the question of designating the footpath path distance on the signage in yards or meters. It was decided by majority vote that these would be converted to meters. Cllr J. Winch agreed to do this. b. CEP Group – No report this month. Cllr Brooks noted that the CEP is being updated for circulation before the next meeting, at latest by 3rd July, for approval at July meeting. c. Flood Mitigation Group – No report this month.	Clerk JW AB
7. PLANNING APPLICATIONS, LICENCING, ENFORCEMENT & RELATED MATTERS a. Standing item to consider changes to neighbourhood plan to be documented for next review in light of recently published 'Call for sites' consultation. Cllr Belson has previously noted that the Parish Council could not proceed until more information was received from MSDC on sites that would be preferred and information relating to intended build density appropriate to each. b. APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) -DC/26/02047 Proposal: Application under Section 73 of The Town and Country Planning Act for DC/23/01951 (2no dwellings) for the variation of Condition 2 (Approved plans and documents) - revised plans submitted for approval. Location: Maltings, Palmer Street, Walsham Le Willows, IP31 3BZ THE PARISH COUNCIL MADE NO COMMENT c. APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/26/02407 Proposal: Notification of works to trees in a Conservation Area - (T1) American Oak - To remove 2 low hanging limbs Location: The Beeches, Grove Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AD THE PARISH COUNCIL MADE NO COMMENT d. Report from Clerk on call from MSDC planning re Linton House, was noted for future reference.	
9. PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning Authority – to be noted)	

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a. APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA – DC/26/01750 Proposal: Notification of works to Trees in a Conservation Area – Fell 2 No. Thuja (T1 and T2), Reduce 1 No. Cedar (T3) by approximately 1/3, Fell 1 No. Cedar (T4) and Fell 1 No. Silver Birch (T5) Location: Hall Farm House, Summer Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AH MSDC RAISED NO OBJECTION	
10. FINANCE & AUDIT & COUNCIL ADMIN a. Bank statements & budget reports for period ending 31st May 2026 were approved for signature. b. Accounts awaiting payment summary and invoices for payment were approved for authorisation. (Appendix 1). c. A grant funding bid for £2,620 was approved for repair of footbridges on permissive paths. Clerk to complete and submit to MSDC. d. Parish Council Objectives for 2026/27 were discussed. The following objectives were proposed and approved: i. To revise the plan to ensure alignment of objectives and policies. ii. To monitor, review and maintain engagement of the public and volunteers with the Community Emergency Plan. iii. To review plans for Shepherd's Grove and feedback to the community. iv. To review flood mitigation measures and feedback to the community. v. Intention to purchase up to another 3 Speed Indicator devices (depending on budgets and funding) to support traffic calming measures. vi. Completion of speed limit changes alongside other measures. vii. The establishment of a Community Speedwatch group.	Clerk
11. CLERK ACTION LOG, COUNCILLOR REPORTS & CORRESPONDENCE (if not dealt with elsewhere) a. Clerk's action log was reviewed. Nothing outstanding that is not in hand. b. The reply from PC Gedney re attendance at meetings was noted. c. Cllr Roberts has circulated email about the report on 'fallen tree' at The Pound and was of the opinion that there was no real issue to be actioned.	
12. OTHER MATTERS OF CONCERN/NOTE FOR NEXT AGENDA a. Next Parish Council meeting - 8th July 2026 7pm – Memorial Hall - Clerk needs agenda items by June 18th. b. Cllr Mecrow raised issue of human waste and toilet paper being found on the public footpaths around the sports club. It is speculated that people intending to use the sports club toilets and finding them closed, then use the public footpaths. Cllr Mecrow will contact Sports Club to enquire as to the availability of the toilets there. c. Meeting Closed at 20:07	NM

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APPENDIX 1 Payments for Approval JUNE 2026

#	Payments & Transfers OUT	Amount	Description
1	Nurture Landscapes	499.24	Grounds maintenance (based 1/12 annual contract value for 12 visits pa)
2	Suffolk Assn. Local Councils	348.00	Internal Audit
3	Clarkes of Walsham	12.79	Material for minor repairs & maintenance
4	Memorial Village Hall	27.00	Hall hire monthly meeting
5	Office Expenses	8.26	Stationery supplies
6	Parish Council Employee	762.45	Salary
7	Starboard systems (Direct Debit)	37.20	Scribe Accounting software subs
8	Unity Trust Bank	7.00	Bank service charge
	TOTAL	1701.94	
#	Payments & Transfers IN	Amount	Description

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