



WALSHAM le WILLOWS PARISH COUNCIL

MINUTES of the **BUDGET SETTING** meeting held on Wednesday 26th November 2025 commencing at 7.00 p.m. in the Memorial Hall.

[Informally approved. Formal approval, at the next meeting with any corrections]

PRESENT: Cllrs. Bartholomew, Belson, Brookes, Mecrow, Roberts, Tuck & Winch.

ALSO PRESENT:

1. OPENING STATEMENT (if any required) None	Action
2. APOLOGIES a. None received.	
3. DECLARATIONS of Pecuniary & Non-Pecuniary Interests a. To receive declarations of interest from councillors on items on the agenda – none received a. To grant any requests for dispensation as appropriate – none required.	
3. MINUTES a. The minutes of 12 th November 2025 were approved as true and accurate record of the meeting for signing.	
4. PUBLIC FORUM - To receive questions and matters of concern from members of the public in attendance with regard to items on the agenda and any other matters – No members of the public were present.	
5. PLANNING APPLICATIONS, LICENCING, ENFORCEMENT & RELATED MATTERS a. APPLICATION FOR PLANNING PERMISSION - DC/25/04531 Proposal: Planning Application. Erection of single storey extension to an existing office building Location: The Stables, Summer Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AH WAS CONSIDERED AT LAST MEETING AND NO COMMENT WAS RECORDED b. APPLICATION FOR PLANNING PERMISSION - DC/25/05082 Proposal: Householder Application - Install an EV charger point Location: The Rosary, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BS THE PARISH COUNCIL MADE NO COMMENT c. APPLICATION FOR LISTED BUILDING CONSENT - DC/25/05059 Proposal: Application for Listed Building Consent - Works to the right hand side and rear of the cottage in order to improve drainage in the ground around the cottage. This will involve digging a new 'French' drain, removal of some hard render, damp proofing measures and re-rendering internally and externally. There will be no change to visible appearance of the Cottage, internally or externally. The works on the exterior are below ground level. This will reduce some recurring internal damp issues in one corner of one room in the cottage. That room is around 3 feet below ground level at the rear reducing to 1 foot below ground level at the side towards the front. Location: Willow Cottage, The Street,	

So signed by the Chair at the meeting of 10th December 2025

Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AA THE PARISH COUNCIL SUPPORTED THIS APPLICATION	
7. SETTING OF BUDGET & RELEVANT CORRESPONDENCE - The Clerk referred to correspondence relevant to the setting of the budget for 2026/27 and which had been used to complete the draft budget. This was noted. - The draft 2026/27 budget prepared by the Clerk against projected spend to year end 2025/26, was considered and some amendments made. - The Budget for 2026/27 was set as: Income: 36,835.40; Expenditure £42,788.40 leaving a deficit of £5,953.00 to be funded from reserves. Reserves were reviewed and re-designated leaving a £10,000 earmarked reserve for Road Safety. - The Precept for 2026/27 was set at £26,722, which is an increase of 4% equating to 4% for a Band D Dwelling (£1.91) - The Clerk was asked to request benchmarking figures for Clerk salaries against precept. - The Clerk was asked to enquire of the PC's insurers, to what extent the Closed Churchyard wall was covered. - Requested that Clerk add to next agenda the question of closed churchyard wall maintenance.	Clerk Clerk Clerk
8. CLERK ACTION LOG, COUNCILLOR REPORTS & CORRESPONDENCE (if not dealt with elsewhere) - The completed Speed Reduction Proposal compiled by SCC was considered. An amendment stressing the need for enhanced road safety to reduce accidents and the Parish Council's desire to proactively prevent accidents in the parish was suggested by Cllr Mecrow and approved by the PC. Cllr Winch to add this before final submission of the application for decision by SCC. - Any other matters of concern/note or for next agenda. - Cllr J. Winch noted that EV chargers scheme that is available is considered to not be suitable for conservation areas. New designs are being worked on specifically for conservation areas. - Christmas street- lighting requests – no changes required to lighting arrangements. - Next Monthly Parish Council Meeting – 10th December 2025 7pm – Memorial Hall. - Meeting close @ 21:04	JW, Clerk

So signed by the Chair at the meeting of 10th December 2025