

Walsham le Willows Parish Council

Quarterly report of variances against budget

Explanations is provided for variances that exceed 15% of budgeted amount or £100.

To end March 2025

Income

Other Income - £1,215.87 / 34.74% - larger vat rebate than budgeted

Expenditure

1. **Churchyard Mower, Fuel and Repairs - £119.10 / -23.8%** - Unexpected repairs needed for ride on mower pushed this item over budget.
2. **Other Expenses -542.41 (corrected) / -180.8%** - refreshments for Community Emergency Plan Rest Centre training for potential volunteers was not anticipated when the budget was set (125.99) and likewise bedding and stationery supplies for Emergency Rest Centre (243.37). Into 3rd quarter more expenditure on equipment for emergency rest centre and catering related to Community Emergency Plan. Q4, Observer colour front cover publicity.
3. **s.137 -230.00 / -57.5%** - one off donations as result of requests, for replacement rose in closed churchyard (30.00) and Suffolk Records Society (100.00), Q4 donation to Community First Responders.
4. **Waste Collection -160.06 / -15.5%** - increase in charges not notified until after budget setting.
5. **Street Lighting Repairs and Maintenance -1486.26 / -59.5%** - unexpected expenditure of £1,332 for upgrade of streetlight that was missed last phase of upgrades due to change of contractor at SCC Highways during.
6. **Website -71.48 / -15.3%** - forced upgrade if free plugin (£80.53) due to requirements of new version.
7. **Staffing Costs -1,504.64 / -21.2%** - increased overtime hours including increased PAYE and hourly rate. Decision to transition to managed website platform/.gov.uk email domain service, has created more work initially as the new system was bedded in for Clerk and Members, and resulting changes required to Clerk's workflow has initially increased clerking hours. Cleaning up electronic filing records prior to moving these files to new secure cloud-based storage also an additional time requirement.
8. **CIL Grant Disbursement -2273.76 / -50.5%** - budget was not set to include the total of remaining CIL funds as it probably should have been.
9. **Hall Hire -137.25 / -30.5%** - additional hire for flood and CEP group meeting/training sessions

10. **Play Area -1,086.30 / -32.0%** - unexpected tree work required (1,440), plus extra autumn grass cutting and picnic bench repairs