



The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The wearing of masks by members of the public when not speaking is encouraged. Members of the public not wishing to attend in person may submit written representations.

1. OPENING STATEMENT & FOLLOW UP FROM ELECTION OF CHAIR AT ANNUAL MEETING
2. APOLOGIES a. To receive apologies b. Consent to apologies received
3. DECLARATIONS of Pecuniary & Non-Pecuniary Interests a. To receive declarations of pecuniary, local non-pecuniary interest(s) incl. personal interests in items on the agenda and to include declarations of any gifts of hospitality b. To receive declarations of lobbying for planning matters on the agenda c. To receive requests for dispensation
4. MINUTES - To Receive and consider the minutes of the following meetings (as previously circulated) a. Meeting of 12 th June 2024 for approval and signing as true and accurate record. b. Meeting of 13 th March 2024, minute reference 13d, typo on amount of CIL awarded to Bowls Club. To approve correction from £2,267 to £2,258. c. Review actions outstanding from last meeting i. Cllr Roberts: streetlamp and play area gates
5. REPORTS FOR INFORMATION & QUESTIONS - to receive written reports & put questions: a. District Councillor Winch b. County Councillor Fleming
6. PUBLIC FORUM - To receive questions and matters of concern from members of the public in attendance with regard to items on the agenda and any other matters.
7. REPORTS FROM WORKING GROUPS (Flood, CEP, Traffic) & ACTION LOG REVIEWS a. Traffic Group – consider report (circulated 02/06/2024) and the proposals for approval: i. 30mph changes are prioritised as the 20mph is dependent on this being in place ii. Parish Council instruct the traffic group to investigate the ordnance survey telematics option for relevant data iii. The Parish Council ask MSDC to fund traffic counter strip on Wattisfield Road and West Street iv. That data from our existing speed detectors is collated v. Consider proposal to request temporary 30mph signage on West Street for duration of the A1088 works on Stowlangtoft Bridge b. Flood Group – Clerk reports for noting that we finally have confirmation from Stuart Hearsum, Structures Professional Services Manager at SCC highways that the condition of timbers stored at Brook Farm will be assessed. SCC unable to give timescales for completion of reinstatement work.
8. PARISH COUNCIL OBJECTIVES 2024/25 (not covered under working groups - Footpaths, Shepherd's Grove, Bus Routes, Local Plan)

<ul style="list-style-type: none"> a. Footpaths – Consider action to be taken, if any, re deposition of tarmac and concrete on Fishponds Lane. b. Consider correspondence from developers for Shepherd’s Grove and offer to address a Parish Council meeting prior to submission of revised masterplan.
<p>9. PLANNING, LICENCING & RELATED MATTERS</p> <ul style="list-style-type: none"> a. To note that there have been no expressions of interest from eligible community groups re the purchase of the Six Bells. This means the sale to other buyers can go ahead. b. West Suffolk District Council Examination of Local Plan (Regulation 24) 2024. Consider and decide on response with guidance from District Cllr Winch (deferred from last agenda)
<p>10. PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning Authority) for noting only</p> <ul style="list-style-type: none"> a. APPLICATION FOR PLANNING PERMISSION - DC/24/02180 Proposal: Householder application - Construction of replacement timber footbridge (following demolition of existing metal footbridge) Location: Sunnyside House, Finningham Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BJ MSDC GRANTED PERMISSION
<p>11 FINANCE & AUDIT</p> <ul style="list-style-type: none"> a. To consider and receive bank reconciliation for period ending 30th June May 2024 for approval and signature. b. To approve accounts awaiting payment summary and invoices for payment. (Appendix 1). c. To note that transparency declarations, payments over £500 and variances report have all been uploaded to website and to confirm that these have been scrutinised. d. Consider correspondence from Gardens Weekend Committee re maintenance of roses in closed churchyard and request for funding for mulching.
<p>12 CLERK ACTION LOG, COUNCILLOR REPORTS & CORRESPONDENCE (if not dealt with elsewhere)</p> <ul style="list-style-type: none"> a. To consider clerk’s action log for any matters of concern/note. b. Consider correspondence from resident re reported anti-social behaviour and if there is anything the Parish Council can do to ameliorate. c. Consider correspondence suggesting that the Parish Council take some action re Willow tree branches from stream bank that stretch across the highway. Decide if any action to be taken. d. To consider and receive any other matters of concern/note for next agenda. e. Next Parish Council Meeting – 14th August 2024 7pm – Memorial Hall.

K Boardley

Proper Officer, Clerk to Walsham-le-Willows Parish Council

APPENDIX 1

Payments for Authorisation JULY 2024

#	Payments OUT	Amount	Description
1	Nathanael Landymore	481.10	Closed churchyard maintenance
2	Sports Club	2258.00	CIL grant award to Bowls Club

3	Suffolk records Society	100.00	One-off donation
4	GB Pollard	46.38	Footpaths 1 st cut grant disbursement
5	P Dryden	48.00	Footpaths 1 st cut grant disbursement
6	M Hawes	74.70	Footpaths 1 st cut grant disbursement
7	Martineau Farms LLP	184.74	Footpaths 1 st cut grant disbursement
8	H Reeve	25.09	Footpaths 1 st cut grant disbursement
9	H Reeve	176.58	Footpaths 1 st cut grant disbursement
10	Memorial Hall Hire and refreshments	172.70	Monthly meeting, CEP volunteers and training, refreshments
11	Suffolk County Council	715.75	Streetlamp LED upgrade omitted in phase iv of upgrades (same price)
12	Mid Suffolk District Council	1195.06	Dog & Litter bin emptying 2024/25
13	Parish Council Employee	515.03	PAYE
14	Unity Trust Bank	18.00	Quarterly service charge – paid by Direct Debit
#	Payments IN & Other Payments/Transfers	Amount	Description
1	Suffolk County Council	555.49	Footpaths Grant 1 st Cut