



Walsham le Willows PARISH COUNCIL

AGENDA – Meeting - Parish Councillors are summoned to attend the Parish Council Meeting on Wednesday 14th February 2024 commencing at 7.00pm in the Memorial Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The wearing of masks by members of the public when not speaking is encouraged. Members of the public not wishing to attend in person may submit written representations.

1	OPENING - including Statement, if any
2	APOLOGIES a) To receive apologies b) Consent to apologies received
3	DECLARATIONS of Pecuniary & Non-Pecuniary Interests a) To receive declarations of pecuniary, local non-pecuniary interest(s) incl. personal interests in items on the agenda and to include declarations of any gifts of hospitality b) To receive declarations of lobbying for planning matters on the agenda c) To receive requests for dispensations
4	MINUTES - To Receive and consider the minutes of the following meetings (as previously circulated) a) Meeting of 10 th January 2024 for approval and signing as true and accurate record. b) Check actions for councillors from last meeting
5	REPORTS FOR INFORMATION & QUESTIONS - to receive written reports & put questions: a) District Councillor Winch b) County Councillor Fleming
6	PUBLIC FORUM - To receive questions and matters of concern from members of the public in attendance with regard to items on the agenda and any other matters. a) Cllr J. Winch proposes that the March meeting is promoted for focus on the Flood Response and the April meeting for focus on Traffic Management Proposals and encouraging members of the public to come along to discuss.
7	FLOOD RESPONSE a) Update on drafting of evidence documents on 'stream and bridge's and 'run-off, ditches, drains and culverts' to be presented at next meeting. b) Consider and receive notification by email about the substance seen floating on surface outside Millar's Bridge and decide what, if anything, should be done to follow up.
8	COMMUNITY EMERGENCY PLAN a) Update from Cllrs Brookes and Bartholomew
9	PLANNING MATTERS a) Matters relating to development of the Shepherds Grove site. b) APPLICATION FOR PLANNING PERMISSION - DC/24/00519 Proposal: Householder Application- Erection of new willow screen fencing and wooden pergola over small garden hot tub (retention of) Location: 1 Vine Cottages, The Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AZ

	<p>c) APPLICATION FOR PRIOR APPROVAL - AGRICULTURAL TO DWELLING - DC/24/00473 Proposal: Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling (Class C3), and for Associated Operational Development under the Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q - Convert barn to form 1No Dwelling. Location: Cobbold, West Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AP</p>
10	<p>PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning Authority) for noting only</p> <p>a) APPLICATION FOR PLANNING PERMISSION - DC/23/05490 Proposal: Householder Application - Erection of two storey side extension (following demolition of garage and porch) Location: 12 Wattisfield Road, Walsham Le Willows, Bury St Edmunds, Suffolk IP31 3BD MSDC GRANTED PERMISSION</p>
11	<p>ASSET MAINTENANCE REVIEWS</p> <p>a) Cllrs Winch and Brookes (Bus Shelters) Consider and receive report and proposals (circulated 07/02/2024)</p> <p>b) Cllr Tuck Village Sign (Village Notice Board, Dog Fouling Signage, Horse Riding Signage)</p> <p>c) Cllr Bartholomew (Play Park Equipment)</p> <p>d) Cllr Mecrow (Street Lights & Litter Pick Equipment)</p> <p>e) Cllr Belson (Dog & Litter Bins, Grit Bins)</p> <p>f) Cllr Roberts (Speed Gun, Ride on Mower, Strimmer, 2 x Speed Indicator Devices (incl batteries and housings), Exhibition Boards, SID solar panel and battery, Solar Panel for SID, Leaf sweeper, New Strimmer)</p> <p>g) Clerk (Street Orderly Barrow, Projector, Litter Pick Signage, No Access Signage, Litter Picker Stick, Post Box, Xerox Printer)</p>
12	<p>PLAY AREA – consider any matters arising.</p> <p>a) Cllr Bartholomew proposes that final decision be made to address the high-risk rating from the most recent RoSPA report of the defective wooden poles on the large swing.</p>
13	<p>FINANCE & AUDIT</p> <p>a) To consider and receive bank reconciliation for period ending 10th January 2024 for approval and signature.</p> <p>b) To approve accounts awaiting payment summary and invoices for payment. (Appendix 1).</p>
14	<p>CLERK & COUNCILLOR REPORTS</p> <p>a) To consider and receive the updated action log for any matters of concern/note.</p> <p>b) To consider anything relating to Parish Council Objectives 2023/24</p> <p>c) To decide and note Clerk's appraisal date with Cllrs. J Winch and Bartholomew.</p> <p>d) Consider and receive request from booking manager for the Memorial Hall to change September 2024 meeting date from 11th to 12th. Wednesday to Thursday.</p> <p>e) To consider and receive the enquiry advised by Clerk re moles in closed churchyard, along with quotes (09/02/2024).</p> <p>f) To consider and receive email correspondence re 'deposit' in stream at Millar's Bridge.</p> <p>d) To consider and receive any other matters of concern/note for next agenda.</p> <p>e) Next Meeting – 13th March 2024 7pm - Memorial Hall.</p>

K Boardley

Proper Officer, Clerk to Walsham-le-Willows Parish Council

APPENDIX 1

Payments for Authorisation February 2024

#	Payments OUT	Amount	Description
1	Nathanael Landymore	289.43	Closed Churchyard maintenance, leaf clearing, petrol
2	Memorial Village Hall	27.00	Hall hire Jan PC meeting
3	Parish Council Employee	608.96	Wages
#	Payments IN & Other Payments/Transfers	Amount	Description