


WALSHAM le WILLOWS PARISH COUNCIL

MINUTES of the **BUDGET** meeting held on Wednesday 22nd November 2023 commencing at 7.00 p.m. in the Memorial Hall.

[Pending formal approval, these minutes have been informally approved. Any further corrections will be proposed & minuted at the next meeting]

PRESENT: Cllrs. Bartholomew, Belson, Brookes, Mecrow, Roberts, Tuck, Winch.

ALSO PRESENT:

1	OPENING - including Statement, if any	Action
2	APOLOGIES a) None received	
3	DECLARATIONS of Pecuniary & Non-Pecuniary Interests a) Declarations of pecuniary, local non-pecuniary interest(s) incl. personal interests in items on the agenda including any gifts of hospitality – None received b) To receive declarations of lobbying for planning matters on the agenda – none required. a) To receive requests for dispensations – None required	
4	MINUTES - To Receive and consider the minutes of the following meetings (as previously circulated) <ul style="list-style-type: none"> • Minutes of the meeting of 8th November 2023 were approved and signed as a true and accurate record. 	
5	PUBLIC FORUM - To receive questions and matters of concern from members of the public in attendance on the agenda or questions relating to Walsham le Willows in general – No members of public were present.	
6	SETTING OF BUDGET & RELEVANT CORRESPONDENCE a) Council unanimously approved the pay award agreed as part of the Local Government Services Pay Agreement 2023/24 be notified to payroll. b) The Clerk drew attention to the information from SCC streetlighting about the new contract and advised that since circulation information had been received which indicated that the Parish Council is already on the enhanced maintenance plan and so there will be no additional impact on the Parish Council budget. This was noted. c) Council considered the proposed budget prepared by the Clerk based on a projection of year end expenditure. Some changes were made based on discussions about the likely commitments of the Parish Council into 2024/25. Earmarked reserves were amended as per appendix 1. d) A proposal was received from Cllr Bartholomew to set a budget for 2024/25 of: Income £30,608.98, Expenditure £35,942.58, producing a deficit of £5,333.60 which will be funded from reserves. This was seconded by Cllr Tuck and unanimously approved.	Clerk

So signed by the Chair at the meeting of 13th December 2023

	e) A proposal was received from Cllr Tuck to set the precept for 2024/25 at £24,998.00 which will show on Council tax bills as a 2% increase and will yield an extra £402.00 over last year's budget. This was seconded by Cllr Winch and unanimously approved. The Clerk completed the precept claim which was signed by the Chair and countersigned by the Clerk.	Clerk
7	<p>CLERK & COUNCILLOR REPORTS</p> <p>a) To consider and receive the updated action log for any matters of concern/note. Nothing of note other than updating of the Community Emergency Plan and progress by flood group on identifying residential properties that flooded internally.</p> <p>b) Next Meeting – 13th December 2023 7pm - Memorial Hall.</p> <p>c) Meeting closed at 21:00</p>	

APPENDIX 1

Changes to earmarked reserves

Election expenses	Reduced	0.00
CIL grant disbursement (restricted)	Reduced to balance remaining to disburse	4,506.76
Maintenance of village assets	Increased	8,000
Neighbourhood Plan costs	Reduced	0.00
Play Area	No change	6,000.00
Professional consultancy fees	Budget line added	1,000.00
Road safety	Added	6,000.00
Stream Maintenance	Added	3,000.00
Street Lighting Repairs and Maintenance	Reduced	1,500.00

So signed by the Chair at the meeting of 13th December 2023