


WALSHAM le WILLOWS PARISH COUNCIL

MINUTES of the meeting held on Wednesday 12th July 2023 commencing at 7.00 p.m. in the Memorial Hall.

[Pending formal approval, these minutes have been informally approved. Any further corrections will be proposed & minuted at the next meeting]

PRESENT: Cllrs. Bartholomew, Belson, Mecrow, Roberts, Tuck and J.Winch.

ALSO PRESENT: District Cllr. Richard Winch. County Cllr. Fleming sent her apologies.

1	OPENING - including Statement, if any	Action
2	MEMBERS APOLOGIES a) None received.	
3	DECLARATIONS of Pecuniary & Non-Pecuniary Interests, lobbying for planning matters on the agenda, and to consider dispensations – No declarations received.	
4	MINUTES - To Receive and consider the minutes of the following meetings (as previously circulated) <ul style="list-style-type: none"> • Minutes of the meeting of 14th June 2023 were approved for signing as true and accurate record with one correction – the reason for Cllr Mecrow's absence was due to business commitments rather than holiday. • Agreed actions from last meeting were reviewed and all had been actioned. 	
5	REPORTS FOR INFORMATION & QUESTIONS - to receive written reports & put questions: <ul style="list-style-type: none"> • District Councillor Winch received and no questions arising. • Report from County Councillor Fleming received and no questions arising. 	
6	PUBLIC FORUM Two members of the public present. Ann Brooks, as observer. David Barker from Evolution the developer for planning application DC/23/01951.	
7	PLANNING MATTERS a) Matters relating to DC/22/2190/HYB Proposal Hybrid planning Location Land At Shepherds Grove Bury Road Stanton Suffolk (Jaynic and Equation proposals) <ul style="list-style-type: none"> • Cllr Winch suggested that planning needed to start now for wider public engagement on the Equation application once it is submitted rather than waiting for the application to be submitted. • Cllrs Mecrow and Roberts attended the pre-application public consultation and reported as follows: <ul style="list-style-type: none"> ➢ The transport consultant (for the developer) volunteered that as a result of the Equation proposal estimates over a 24 hour period are for at least 4,000 additional HGV traffic movements, mainly in the evening and morning periods, plus an additional estimated 1400 private vehicle movements by people travelling to and from work at the site. Two local 	

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	<p>businesses were concerned about the impact of additional A143 traffic movements on their own local businesses.</p> <ul style="list-style-type: none"> ➤ The transport consultant appeared to agree with the impacts of traffic movements on the A143. • It was proposed that a pre-application brief is prepared for sending to Suffolk highways and that this is shared with other interested parishes, unanimously agreed. Cllr Mecrow will draft for circulation and Clerk to circulate. • It was also proposed that at the appropriate time the Parish Council seek professional assistance with any response to a planning application, unanimously agreed. <p>b) EN/23/00140 - Land To The West Of The R&D Construction Depot, Summer Road, Walsham Le Willows (UDR) - Cllr Mecrow had confirmed to Clerk that the material had been moved and the Clerk had advised MSDC Planning enforcement. Clerk to write to the landowner thanking him for his attention to this matter.</p> <p>c) APPLICATION FOR PLANNING PERMISSION - DC/23/02819 Proposal: Planning Application. Replacement of old storage container for green equipment. Retention of existing container. Location: Walsham Le Willows Memorial Village Hall, The Street, Walsham Le Willows, IP313AA THE PARISH COUNCIL OBJECTED on the following grounds: The proposed development is in a conservation area and does not comply with the design code of the neighbourhood plan which is currently under examination. The plan shows retention of old container and additional larger container in bright blue and black Scale: the proposed development is too large.</p> <p>d) APPLICATION FOR PLANNING PERMISSION - DC/23/02867 AND Related Listed Building consent DC/23/02868 Proposal: Full Planning Application - Conversion of and extension to existing outbuilding to form residential annex. External alterations to existing garage to re-orientate the garage doors (re-submission of withdrawn application DC/22/05048). Location: The Beeches, Grove Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AD THE PARISH COUNCIL SUPPORTED THIS APPLICATION but suggest this is conditioned to stipulate that the property remains as a single property and that all parking associated with annexes was within the property boundaries.</p> <p>e) APPLICATION FOR PRIOR APPROVAL - AGRICULTURAL TO DWELLING - DC/23/02895 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q</p>	<p>NM, Clerk</p> <p>Clerk</p>
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	<p>- Conversion into 4No dwellinghouses. Location: Home Farm, West Street, Walsham Le Willows, IP31 3AP THE PARISH COUNCIL MADE NO COMMENT</p> <p>f) APPLICATION FOR PLANNING PERMISSION - DC/23/03018 Proposal: Householder Application - Installation of woodburning stove. Location: 6 The Maltings, Wattisfield Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BD THE PARISH COUNCIL MADE NO COMMENT</p> <p>g) APPLICATION FOR LISTED BUILDING CONSENT - DC/23/03093 AND Related Listed Building consent DC/23/03094 Proposal: Application for Listed Building Consent - Remedial works and alterations. As detailed within the schedule of works. Location: Old Hall, Finningham Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BN THE PARISH COUNCIL SUPPORTED THIS APPLICATION</p> <p>h) APPLICATION FOR PLANNING PERMISSION - DC/23/01951 Proposal: Full Planning Application - Erection of 2No dwellings. Location: Land East Of Maltings , Palmer Street, Walsham Le Willows, IP31 3BZ THE PARISH COUNCIL OBJECTED TO THIS APPLICATION and reiterated the previous comment (see minutes 11th May 2023 ref: 11 c)</p>	
8	PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning Authority) for noting only - None	
9	<p>NEIGHBOURHOOD PLAN – to receive any comments from Parish Council representatives (Cllrs. Belson & Mecrow) and consider any matters arising</p> <p>a) The Parish Council considered and received the suggestion from engaged consultants that a sum of £540-1080 gap funding is approved to allow work on the final stage of the Neighbourhood Plan to proceed pending outcome of access to further grant funding. A sum of £1080 was unanimously approved for this purpose.</p>	
10	<p>PLAY AREA DEVELOPMENT – to receive and consider any matters arising.</p> <p>a) The Clerk reported that the post to the left hand of the two central gates had rotted and the gate was laying on the ground. Council decided that in light of the other remedial works required on the gates by the ROSPA report, that all three gates should be replaced. Clerk to obtain quotes for supply and installation.</p> <p>b) Cllr Roberts will organise working party for 19th August at 10am for attention the remaining items of work that need doing.</p>	<p>Clerk</p> <p>TR</p>
11	<p>a) The bank reconciliation for period ending 30th June 2023 was approval and signed.</p> <p>b) Accounts awaiting payment summary and invoices for payment were approved and signed. (Appendix 1).</p> <p>c) Pro forma for appointment of fourth bank signatory was signed by newly elected Cllr Tuck, and existing signatories. Clerk to submit.</p>	Clerk

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	<p>d) Cllr Roberts added his signature and initials to updated sample initials and signature pro forma.</p> <p>e) Corrected CIL expenditure report to 31/03/2023 was approved and signed by two members for resubmission to MSDC by Clerk.</p>	Clerk
12	<p>PARISH COUNCIL OBJECTIVES – 2023/24</p> <p>The Parish Council decided to add the agreed annual objectives to the action log from where they would be considered at each meeting. Clerk to action.</p>	Clerk
13	<p>CLERK & COUNCILLOR REPORTS</p> <p>a) Action log was reviewed for any matters of concern/note. – None.</p> <p>b) Clerk asked councillors about position with regard to employment of a grass cutter for the closed churchyard. Was decided that Clerk should pursue first enquiry received about this role having checked the position on grant funding which determines the pay to be offered.</p> <p>c) Council considered correspondence from Gardens Weekend Committee proposing a 'no mow' May/June for the closed churchyard. The balance of feedback received by Council about the recently more natural state of the churchyard due to resignation of previous contractor, was that most people favoured regular cutting.</p> <p>d) Correspondence from Communities Together re identifying Digital Champion Volunteer(s) (circulated 06/07/2023) was considered. Council had nothing to say on this.</p> <p>e) Council considered correspondence re second non-statutory consultation on Norwich to Tilbury (formerly known as East Anglia GREEN) and decided that this second iteration of the project did not impact on Walsham so no response was needed.</p> <p>f) To consider and receive any other matters of concern/note for next agenda. – None.</p> <p>g) Next Meeting – 9th August 2023 7pm - Memorial Hall.</p> <p>Meeting Closed 20:58</p>	Clerk

APPENDIX 1

Payments for Authorisation JULY 2023

#	Payments OUT	Amount	Description
1	PortalPlanQuest	58.50	Planning application fee for new PC shed
2	Nicholas Copeman	300.00	Payment agreed for purchase of second hand leaf sweeper (14/06/2023 minute ref: 13 e).
3	St Mary's PCC	7,500.00	CIL grant for work on Priory Room
4	Memorial Hall	25.00	Hall hire PC meeting 14/06/2023
5	Suffolk Assn. of Local Councils	452.40	Annual Internal Audit
6	CGM	264.00	Grass cutting - Play Area x 2 and Stream Verges x 2

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7	Parish Council Employee	420.17	Wages
#	Payments IN & Other Payments/Transfers - NONE	Amount	Description

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