



WALSHAM le WILLOWS PARISH COUNCIL

MINUTES of the meeting held on Wednesday 13th July 2022 commencing at 7.00 p.m. in the Memorial Hall.

[Pending formal approval, these minutes have been informally approved. Any further corrections will be proposed & minuted at the next meeting]

PRESENT: Cllrs. Bartholomew, Belson, Kinnair, Mecrow, Roberts and Winch.

ALSO PRESENT: County & District Councillors were unable to be present

1 OPENING – The meeting commenced at 19:00

2 ELECTION OF CHAIR AND APPOINTMENT OF VICE_CHAIR

- Cllr Belson was unanimously re-elected as Chair (proposed by Cllr Mecrow, this was seconded by Cllr Bartholomew). Acceptance of office was signed and countersigned by the Clerk.
- Cllr Bartholomew was unanimously re-appointed as vice-chair having been proposed by Cllr Kinnair.

3 APOLOGIES

- a) Apologies had been received by Cllr Arbon.
- b) Council gave consent to apologies as received.

4 DECLARATIONS of Pecuniary & Non-Pecuniary Interests

- a) To receive declarations of pecuniary, local non-pecuniary interest(s) incl. personal interests in items on the agenda and to include declarations of any gifts of hospitality - None were declared.
- b) To receive declarations of lobbying for planning matters on the agenda - none were declared.
- c) To receive requests for dispensations – None required.

5 MINUTES

- a) To Receive and consider the minutes of the following meetings (as previously circulated)
 - Minutes for meeting of 8th June 2022, as previously circulated, were approved along with consent for the Chair to sign the minutes as a true and accurate record.

6 REPORTS FOR INFORMATION - to receive written reports for information only:

- Chair Neighbourhood Plan Steering Group not in attendance as little has happened since last PC meeting.

Neither District or County Councillors were able to be present.

- Cllr Bartholomew asked if anything has been heard about the outcome of deliberations on the school transport issue. The clerk was not aware of anything and was asked to follow up with Cllr Fleming.
- Cllr Winch asked about the investments by CIFCO (the investment company for MSDC) and noted that most of these were outside the Babergh/Mid-Suffolk area. Cllr Belson and others were able to clarify that from previous discussions with Cllr Meyer that this would not be unusual; the purpose of the investments was not to invest specifically within the District but to provide the best returns to supplement the District budget.

7 PUBLIC FORUM - No members of the public were present.

8 PLANNING MATTERS

So signed by the Chair at the meeting of 13th July 2022

- a) SHEPHERD'S GROVE (WEST SUFFOLK) – to consider matters relating to this development including consideration of response to PLANNING CONSULTATION DC/22/0987/EIASCO, Land At, Shepherds Grove Industrial Estate East, Sumner Road - GD (circulated 01/07/2022). Cllr Winch noted that a visit to the Co-Part site in Deal, Kent (a smaller sites than is proposed for Shepherd's Grove) confirmed one vehicle movement every 90 seconds which would represent at least a 10% increase in traffic locally when this site is up and running. In addition there will be more traffic generated by new housing in Ixworth. The concerns is about the cumulative effect on traffic movements and what if any plans there were for traffic 'pinch points'. Cllr Winch asked if the Parish Council should co-ordinate a publicity drive for the upcoming '**Community Consultation Event' advertised by Jaynic for Thursday 21st July from 3pm to 8pm in Stanton Village Hall.** The Clerk advised that this had already been published on website, and facebook, with posters around the village and had also been circulated to all the potentially interested Parishes along the A143. Cllr Bartholomew asked if the Clerk could enquire of Cllr Fleming if there were any more grounds for pursuing more highways related issues. Cllrs. agreed that the plan is to gather as much information as possible before calling for a planning and strategy meeting amongst all interested Parishes so that a joint response can be put together. The Clerk was asked to put together an addendum to the previous Parish Council comment on this proposed development based on the discussion this evening and to submit on the West Suffolk planning portal.
- b) APPLICATION FOR PLANNING PERMISSION - DC/22/03015 Proposal: Planning Application - Erection of modular building to form a gymnasium. Location: Walsham Le Willows Sports Club, Summer Road, Walsham Le Willows, Suffolk IP31 3AH THE PARISH COUNCIL SUPPORTED THIS APPLICATION
- c) APPLICATION FOR OUTLINE PLANNING PERMISSION - DC/22/02096 Proposal: Outline Planning Application (All Matters Reserved) - Construction of 1no. dwelling following demolition of existing farmhouse and temporary siting of a mobile home Location: Walsham Town Farm, West Hall Road, Walsham Le Willows, Diss Suffolk IP22 1LY THE PARISH COUNCIL SUPPORTED THIS APPLICATION
- d) APPLICATION FOR PLANNING PERMISSION - DC/22/03463 Proposal: Householder Application - Erection of single storey front and rear extensions (following demolition of conservatory) Location: Meadow View, Wattisfield Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BD THE PARISH COUNCIL MADE NO COMMENT
- 9 PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning Authority) for noting only
- a) DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990
Proposal: Discharge of Conditions Application for DC/21/00842- Condition 3 (Underlying Fabric), Condition 4 (Section Drawings of Wall) and Condition 5 (Schedule of Works) Location: Clive Cottage, The Street, Walsham Le Willows, Suffolk IP31 3AZ

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- b) Application Reference: DC/22/02778 Proposal & Location of Development:
Householder Application - Erection of single storey rear extension and pitched roof to existing flat roof side extension 18 Grove Park, Walsham Le Willows, Bury St Edmunds, Suffolk IP31 3AE
PERMISSION GRANTED BY MSDC
- c) Application Reference: DC/22/01898 & Application Reference: DC/22/01897 Proposal & Location of Development: Application for Listed Building Consent - Erection of a single storey side extension to store and conversion of hayloft to form annex, installation of stairs leading to hayloft, replacement of garage door with french windows, closing up of wall between garage and proposed sitting room,
extension of garden wall to form courtyard, and erection of a new garden store
The Priory, The Causeway, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AB
PERMISSION GRANTED BY MSDC

10 NEIGHBOURHOOD PLAN – Nothing to note. The Clerk was asked to check if there was a copy of the draft plan on the village website and if not to arrange for this to be uploaded.

It was noted that the Parish Council will be asked to endorse the new neighbourhood plan at their next meeting in August and prior to the Public Exhibition for the draft plan will be held on Monday 17th October between 3pm and 8pm in the Memorial Hall. There will be a Zoom briefing for Parish Councillors between the 8th and 10th October. The Clerk was also asked to flag up to the Steering Group that due to the size of the final document, Parish Councillors will need as much time as possible to review and read before signing off. Clerk to ask what the plans are.

11 PLAY AREA DEVELOPMENT

- a) Cllr Kinnair reported that meeting scheduled in next week or two with project Manager for redevelopment.
- b) Council unanimously & approved the informal decision by email to submit the previously circulated purchase order for the play area redevelopment in the sum of £66,934 to Premier Play Solutions for payments in three tranches of 25% deposit, 70% completion payment and final 5% retention payment six months after satisfactory completion. The final value of the contract remains subject amendment for minor variations as yet to be agreed with project manager.

12 FINANCE

- a) Council approved the bank reconciliation for period ending 30th June 2022 which was signed by Cllr Kinnair.
- b) Accounts awaiting payment summary and invoices were signed and payments approved by Cllrs Bartholomew and Kinnair. (Appendix 1). The clerk noted that hours worked for June included 9 hours (2 days) of annual leave pay as per the agreement of Council last year.
- c) Proposal for the purchase of a second solar panel for operation of the speed indicator device on Summer Road (Cllr Mecrow) has finally been informed by a quote from the German office (circulated 07/07/2022) of 689 EURO (approx. £586). Cllr Roberts advised that an additional battery will not be needed. The clerk advised that the same procedure can be used as last time for shipping (getting local courier to collect for which there will be a small additional amount to pay). It was unanimously agreed that this could be purchased under the CIL budget as enquiries about this and an in-principle decision to go ahead had been taken prior to the

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adoption of the CIL policy. The delay has been caused by lengthy communications with suppliers.

d) Variance report to end June had been circulated and published. Parish Council had not queries.

13 STATUTORY BUSINESS – None to be transacted

14 CLERK & COUNCILLOR REPORTS

- a) To consider and receive the updated action log for any matters of concern/note. Nothing of concern other than employment of a new street cleaner. The clerk referred to ongoing work to clarify the contract for cutting the stream verges and also for the repair of play area boardwalk at earliest opportunity.
- b) To consider and receive any other matters of concern/note (not for decision).
- The clerk reminded that he will not be at the September meeting. Cllr Winch has agreed to minute the meeting to an agenda prepared by the clerk.
 - There is a new code of conduct that the PC will need to consider for adoption.
 - Cllr Bartholomew noted that gas supply to the Memorial Hall Kitchen is proving impractical, so an appropriate electric range is to be sourced. Council did not require the grant monies to be returned at this stage but await the outcome before a final decision is made.
- c) Next Monthly Meeting – 10th August 2022, 7pm in Memorial Hall.

APPENDIX 1

Payments for Authorisation July 2022

#	Payments OUT	Amount	Description
1	David Murray	£53.11	Closed Churchyard Fuel
2	David Murray	£350.00	Closed Churchyard Grass Cutting
3	HMRC	£168.61	PAYE
4	Parish Council Employee	£505.64	Wages
5	Memorial Hall	£25.00	Hall hire for parish council meeting
#	Payments IN & Other Payments	Amount	Description
1	Bank CHARGES	£18.00	Quarter to 30 th June 2022
2	Bank Interest RECEIVED	£57.54	Quarter to 30 th June 2022

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