



PARISH COUNCIL OF Walsham le Willows

The Parish Councillors of WALSHAM LE WILLOWS PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 12th January 2022 commencing at 7.00pm in the Memorial Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. All will be required to comply with any social distancing/Covid measures in place at the time and numbers may be limited in order to comply. To attend please advise the Clerk at the earliest opportunity. Members of the public not wishing to attend in person may submit written representations.

- 1 FIRST BUSINESS** - including opening statement, if any
 - 1.1 **To receive apologies**
 - 1.2 **Consent to apologies received**
 - 1.3 **To receive declarations of pecuniary, local non-pecuniary interest(s)** - incl personal interests in items on the agenda
 - 1.4 **To receive requests for dispensation**
 - 1.5 **To receive and consider the minutes of the following meetings:** - as previously circulated
 - Approve minutes of 8th December 2021 as true and accurate record.
- 2 REPORTS FOR INFORMATION** - to receive written reports for information only:
 - Neighbourhood Plan Steering Group (Phil Newby)
 - County Councillor Jessica Fleming
 - District Councillor Richard Meyer
- 3 PUBLIC OPEN FORUM** including County and District Reports and *Questions [Members of the public may be invited to speak at the discretion of the Chair and each representation should take no more than 3-5 minutes. An immediate response should not be expected & councillors may wish to ask questions]*
 - to receive questions and matters of concern from members of the public in attendance on the agenda.
 - to receive comments or questions relating to Walsham le Willows in general.
- 4 PLANNING APPLICATIONS TO BE CONSIDERED** incl. any received after the publication of this agenda **& PLANNING MATTERS** [to be brought to the attention of the council]
 - 4.1 **Stanton Development – reference DC/21/02384** Update if any
 - 4.2 **APPLICATION FOR PLANNING PERMISSION - DC/21/06878 Proposal:** Householder Application - Erection of five bar automatic entrance gates and fencing. **Location:** Sunnyside House, Finningham Road, Walsham Le Willows, Suffolk IP31 3BJ
 - 4.2 **APPLICATION FOR PLANNING PERMISSION - DC/21/06943 Proposal:** Householder Application. **Re-submission of DC/21/05331** (Erection of side/rear two storey extension, and single storey porch extension) to alter position of rear wall. **Location:** 44 Townhouse Road, Walsham Le Willows, Suffolk, IP31 3BP
 - 4.2 **APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/21/06382 Proposal:** Application for works to trees in a Conservation Area: Reduce 3no Horse Chestnuts (T1, T2 and T3) back to original pruning points **Location:** Clarkes Of Walsham Ltd, The Street, Walsham Le Willows, Suffolk
- 5 PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning)**
 - 5.1 **APPLICATION FOR PLANNING PERMISSION - DC/21/04498 Proposal:** Planning Application - Change of use from class E (commercial, business, service) to class C3 (residential), associated conversion /small scale demolitions to provide 1no dwelling with 2No off street

parking spaces and external garden area. **Location:** Linton House, The Street, Walsham Le Willows, Suffolk IP31 3AZ **MSDC REFUSED PERMISSION**

6 NEIGHBOURHOOD PLAN - Parish Council representatives update

7 PLAY AREA DEVELOPMENT Sub-committee report – Cllr Kinnair

8 CLERK’S REPORTS

8.1 **BANK RECONCILIATION to 31st December 2021** – The ledger reconciles with the bank balances. Approve and sign.

8.2 **Request for payments** - The summary of payments has been circulated in advance of the meeting, for approval and signing.

#	Payments OUT	Amount	Description
1	Memorial Hall	£20.00	Hire for Parish Council Meeting
2	David Murray	£14.81	Fuel for Billy Goat
3	David Murray	£150.00	Leaf Collecting October to December
4	Clarkes	£15.89	Paint for Village Sign
5	Suffolk Agri Centre	£64.20	Blade for Ride-On Mower
6	Parish Council Employee	£887.77	Wages
7	GeoXphere	£48.00	Subscription Parish Online
8	M&TJ’s	£96.00	Play Area Hedge Cutting

8.3 **Problem Reports SCC** – Clerk to advise any to be noted or any issues

8.4 **Action Log** – Clerk to advise anything **of note or review**.

8.5 **Website analytics** – quick look now that we have ability to project internet connected info

9 MATTERS ARISING [from previous meeting only where further decisions are required]

9.1 **Wildwood – Parish Council Support** Cllr Belson requests further consideration and decision.

9.2 **Village Gates** – Cllr Belson is of the opinion that this has not been properly agreed as a project to be pursued.

9.2.1 **Consider installation of village gates** and come to a settled decision on pursuing this project.

9.2.2 **If it is resolved to pursue this project, consider the initially proposed locations** (previously circulated) and approve any that are agreed to be sensible and agree next steps pending initial response from SCC Highways on proposals and process.

9.3 **Four Ashes Finger Post** – Consider quotes (previously circulated) and decide on supplier.

9.4 **CIL funding request for Allotments repair work** – Consider request for approval.

10 OTHER CORRESPONDENCE

10.1 **Development signage** – Cllr Bartholomew requests consideration and agreement of a response as to how to deal with this and its removal.

11 OTHER ITEMS FOR DISCUSSION

12 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN [No decisions can be made under AOB. Matters requiring decision must be placed on the agenda for the following meeting]

Kevin Boardley, Proper Officer, Clerk to Walsham-le-Willows Parish Council