



## PARISH COUNCIL of Walsham le Willows

**MINUTES** of the BUDGET meeting held on Wednesday 24<sup>th</sup> November 2021 commencing at 7.00 p.m. in the Memorial Hall.

*[Pending formal approval at the next meeting, these minutes have been informally approved by Parish Councillors as a true record. If any further corrections are required these will be minuted at the next meeting prior to formal approval]*

**MEMBERS PRESENT – Cllrs Belson; Bartholomew; Kinnair; Mecrow [joined part way through]; Roberts**

[The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. All will be required to comply with any social distancing/Covid measures in place at the time and numbers may be limited in order to comply. To attend please advise the Clerk at the earliest opportunity. Members of the public not wishing to attend in person may submit written representations.]

### **1 FIRST BUSINESS**

- 1.1 **Apologies** – None received [The Clerk noted that Cllr Mecrow had advised he hoped to join the meeting but would be late]. Cllr Arbon not present and no apologies received. Clerk to contact after the meeting.
- 1.2 **To receive pecuniary and non-pecuniary interests of members** Cllrs IB and RB re agenda item 5
- 1.3 **To receive requests for dispensation** – Dispensations granted re discussion of CIL expenditure on items relating to community hall staging and wildwood.
- 1.4 The minutes of the last meeting held on 10<sup>th</sup> November were approved as a true and accurate record and signed by Cllr Belson as Chair.
- 1.5 **Public Open Forum**  
No members of the public present.

### **2 PLANNING APPLICATIONS**

- 2.1 **APPLICATION FOR PLANNING PERMISSION - DC/21/06217**  
**Proposal:** Householder Application - Erection of two storey side extension.  
**Location:** 34 Townhouse Road, Walsham Le Willows, Suffolk, IP31 3BP  
**THE PARISH COUNCIL MADE NO COMMENT**

### **3 MATTERS ARISING**

- 3.1 **Billy Goat Hire** – It was decided to hire for another month to end December and then next year to do the same for three months from October through to end of December.
- 3.2 **Leaf Collecting** – Proposal from David Murray for to end December accepted. David has indicated that he would be willing to do this on an annual basis. Clerk to check with MSDC reclaiming grant for this.
- 3.3 **Village Gates** – It was decided to postpone consideration of the information gathered by Cllr Roberts until the next meeting.

### **4 CORRESPONDENCE PERTAINING TO THE SETTING OF THE BUDGET**

- 4.1 Tax base information and precept calculator previously circulated – noted.

- 5 **CIL FUNDING CONSULTATION OUTCOMES** – there was a brief discussion but it was decided to postpone detailed discussion until next meeting when a response should have been received from CIL team on various items of expenditure already under consideration.

So signed by the Chair at the meeting of 8<sup>th</sup> December 2021

**6 CIL & EARMARKED RESERVES** – After a brief discussion it was decided to postpone decision as agenda item 5.

**7 TO SET THE ANNUAL BUDGET FOR THE YEAR 2021/22**

A draft budget was determined, and the Clerk suggested that this was not set until the next meeting by which time we should have an indication from MSDC on what items/projects from those already under consideration, may be accepted as valid. Once the Clerk hears back, to gather prices, quotes where possible for next meeting. The Parish Council used a projector borrowed from the History Group which projected a much better image than the previous projector used. Cllr Bartholomew suggested it would be good to have this facility at every meeting and proposed that the Parish Council buy one. This was agreed in principle subject to confirmation of the cost estimated at £357 excluding vat. Clerk to confirm. Discussion about the inclusion of figures for vat reclaim in the budget and also how items should be posted in the ledger, inclusive of vat as invoiced and paid or exclusive of vat. Clerk to clarify with SALC. Clerk to check amount for 'other expenses' against expenditure records. Clerk to add a line for bank charges to be added to ledger to reduce the postings against 'other'. Clerk to repost costs of payroll admin against admin expenses.

**8 CLERK'S REQUEST FOR PAYMENTS & REPORTS**

Payments were approved and authorised by Cllr Bartholomew and Kinnair.

#	Payments OUT	Amount	Description
1	David Murray	£26.99	Closed Church Yard Fuel
2	David Murray	£350.00	Close Church Yard Grass Cutting
3	PlaySafety Limited	£94.80	Annual Play Area RoSPA report
4	Hussey Knights Ltd	£350.00	Neighbourhood Plan Survey print costs
	<b>Payments IN</b>		
1	SCC - RECEIVED	£466.22	2 <sup>nd</sup> Cut footpaths (delayed)

**8 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN**

None

Meeting closed at 21:30

**THE DATE OF THE NEXT REGULAR PARISH COUNCIL MEETING WILL BE TUESDAY 8<sup>TH</sup> DECEMBER 2021 COMMENCING AT 7.00 P.M.**

Kevin Boardley

Proper Officer, Clerk to Walsham-le-Willows Parish Council

So signed by the Chair at the meeting of 8<sup>th</sup> December 2021