

Walsham Le Willows Neighbourhood Plan

Notes of meeting held 7pm Thursday 4th November in the Priory Room.

Present, Alison Martin, Richard Belson, Nick Mecrow, Kevin Boardley (for item 3) Phil Newby (Chair and Minutes)

Also, present Rachel Leggett, Andrea Long.

1) Apologies James Bailey, Ian Campbell, Sally Johnston.

2) Minutes of previous meeting drawn up by Alison AGREED.

3) Further Housing Allocation. Andrea and Rachel were of the view that Mid-Suffolk now had a viable pipeline of sites to cover their 9 year land supply target and that Walsham could for the moment take the view that the new housing built or in the pipeline for the village would fulfil our obligations without us offering further sites. However, we did deem it important to ensure that any site brought forward within the village envelope should fall under the framework of the NP once adopted. We therefore agreed to put three clauses into the NP.

a) we would draft a clause in the plan that would cover any developments brought forward within the village envelope and subject them to the rules and mechanisms emerging from our plan.

b) The Parish Council will undertake an in-depth annual review of the NP to ensure that it is still effective in the then current circumstances and fit for purpose.

c) The NP will be reviewed and renewed wholesale in 5 or 6 years' time to mirror the review of the overall planning framework undertaken by the District Council.

4) Household Survey: -

We amended and agreed the wording and content of the Survey and agreed it be printed. We agreed that the NP group would be responsible for distribution and Richard would work out a number of delivery rounds. The leaflets would be delivered to Phil for distribution. Rachel would source a specific Post box for returns to be sited by Kevin in the Mem Hall car park. Phil and Kevin to be responsible for emptying the box. ALL to be responsible for collating returns and inputting them electronically. It is our aim to have the Survey out in the next two weeks and returned by 20th of December.

5) Character Appraisal.

Thanks to everyone who undertook this and to Sally for the gargantuan task of collating them, Sally to tell us if any area still unreported.

6)Data profile Survey

Help me with this as I didn't make a coherent note

7)Housing needs and Design Code Work.

Rachel and Phil had a remote meeting with AECOM who are now gearing up to undertake these pieces of work and seek the funding to enable them. Housing needs will be a desk-based exercise Design Code will be more interactive. For the latter AECOM will want to undertake a site visit of the village and it would be appreciated that Steering group members (plus Rachel) accompany them. date to be confirmed.

8) We agreed that the December 2nd meeting will be at 7pm online and hopefully the key element of business will be inception for the design code work.

DRAFT