

WALSHAM LE WILLOWS NEIGHBOURHOOD PLAN MEETING

OCT 7TH 2021 – VIA ZOOM

Present: Rachel Leggett, Andrea Long, Phil Newby, Ian Campbell, Jimmy Bailey, Suzi Martineau, Gordon Murray, Nick Becrow, Sally Johnston, Alison Martin.

Apologies: Richard Belson

ITEMS

1. Steering Group Practicalities

Discussion of paperwork and forms that Rachel had sent out since the last meeting.

Skills Audit – Phil questioned whether we really needed this as we already know each other fairly well and what each might contribute to the group. Identified photographers: Gordon, Sally and Kevin. We will need a proof reader, none identified.

Declaration of Interests – Put on record what interests each member has in the village, e.g. householder, landowner, business. Any other self-interests.

Terms Of Reference

Communications Plan – Sally agreed to be Comms Officer for disseminating information to the village after each meeting.

ACTION POINTS

- Each member to complete a Declaration of Interests Form and forward to Kevin for collation.
- Sally to forward communications summary/report to Rachel and Andrea after each meeting.
- Any comments or changes regarding the above forms to be sent to Phil

2. Data Profile Update

Emma has been compiling the data profile of the village, it is still a work in progress.

The Sections to be included are:

Contents; Introduction; Built Environment and Design; Housing; Communications and Infrastructure; Transport and Accessibility; Natural and Historic Environment; Economy.

The data sets used are the National Census 2011 (2021 not yet available), the Suffolk Observatory (Suffolk County Council online data used for population forecasting), and the WleW Housing Needs Assessment 2015.

The 2011 census will not include much of Elmside, which was a considerable addition to the size and content type of the village between 2010 and 2012.

Employment habits during Covid times will have been different from before and might not be properly represented in data from pre Covid times.

Data profile of the village will be a really important consideration in determining what development could be encouraged in the village.

3. Housing Needs Assessment

This research will be commissioned at a later date, and will be particular to WleW. There is finance for it's commissioning. It will require approx. two volunteers from the steering group to attend 2 meetings. Phil to sit on the Housing Needs Assessment group.

(Andrea left the meeting) (but not because Phil volunteered...)

ACTION POINTS

- Phil + 1 other to attend Housing Needs Assessment meetings.

4. Character Appraisal

In preparation for commissioning both a Design Code and Housing Needs Assessment via AECOM the group started to plan a Character Appraisal of the village. This is a document that describes a village, its appeal, its layout, its character, the way it is used and how it might be used better.

Six broad areas of distinct character were identified within the village settlement area.

ACTION POINTS

- Group members to carry out character appraisal of village

Industrial/Employment areas (Clarkes + the old nuclear missile site and associated offices at the north end of Wattisfield Road) + the sports club, wild wood and allotments - Ian and Nick

The modern, high density housing estates of Elmside and The Acorns - Nick and Gordon

Palmer Street to Jolly's Way, Grove Park and Grove Road – Alison

Wattisfield Road between Rookery Lane and The Acorns - ????

The Street (from the Martineau houses on the Causeway to the Church, The Street as far as Woodlands and Rookery Lane) – Phil to liaise with Maggie and Rob Barber

Four Ashes – Gordon and Alison

- Groups to use the Character Assessment template already emailed out by Rachel
- Take photos of their areas
- Talk to the locals living in these areas
- Other Resources available – Conservation Appraisals
- Forward area appraisals to Sally by Oct 28th.
- Sally to collate all area appraisals

5. Household Survey

This will be delivered to every household in the village.

ACTION POINTS

- Rachel to draft household survey before next meeting.

Minutes taken by Alison Martin.

Next Meeting Thursday November 4th, I think Rachel said in person, but we didn't discuss where.