

## **Walsham le Willows Play Council Play Council**

### **Minutes of AGM held on Friday 29<sup>th</sup> May at 10am (by Zoom following the outbreak of COVID-19)**

Present: Joe Jesney; Emma Wade; Jon Wade; Brian Kinnair; Trevor Roberts; Amanda Ellis; John Ward; Kevin Boardley (and Kate Daley from 10:21)

1. Apologies received: Quentin Cass. Papers were also circulated to Kirsty Lambert; Kim Hubbard; Emma Hall; Julie Campbell; Diane Howe; Richard Belson; Paul Arbon; Nick Mecrow; Ian Bartholomew
2. The meeting was recognised as quorate according to the Constitution
3. All present confirmed that they had read the agenda and agreed to certain amendments, those amendments having been prompted by correspondence between the Charity Commission and the Clerk to the Parish Council and the fact that a final closing statement had not yet been received from the bank. The amendments are incorporated in the minutes below.
4. Nominations for Executive Committee members were as follows:  
Chair - Joe Jesney, proposed John Ward, seconded Brian Kinnair, carried unanimously  
Vice-Chair - Emma Wade, proposed John Ward, seconded Trevor Roberts, carried unanimously  
Treasurer - Brian Kinnair, proposed John Ward, seconded Amanda Ellis, carried unanimously  
Secretary – Jon Wade, proposed Kevin Boardley, seconded Trevor Roberts, carried unanimously
5. The minutes of the last AGM held 23 May 2018 as previously circulated were unanimously approved.
6. The annual report and accounts for year end 2020 as previously circulated, were unanimously approved, subject to the completion of independent examination, as a true record for the years 2018/19 and 2019/20 based on the information available. It was noted:
  - that no transactions have taken place since 25<sup>th</sup> August 2018 when the balance stood at £7,937.75.
  - an email was received from Quentin Cass (current bank signatory) to confirm that he had been in possession of the cheque book until it was handed over on 25 April 2020 for submission to Santander with a mandate to close the account and transfer the balance to the Parish Council, that he was not aware of any transactions since he stepped down as Chair in 2018, and that the last transaction on the account was as recorded in the chequebook.
  - Kate Daly had previously confirmed that she has been in receipt of bank statements but the last she received was dated 25<sup>th</sup> August 2018 showing a balance of £7,937.75 and that Santander have since confirmed that the account is dormant.



7. It was noted that the consent of the Charity Commission to the transfer of all assets to the Parish Council and the dissolution of the Play Council charity (charity no. 293364) had been received (copy of email from the Charity Commission previously circulated).
8. The following resolution (previously circulated) was proposed by Joe Jesney, seconded Emma Wade and carried unanimously, to alter the constitution to permit the transfer of all the assets of the Play Council charity to the Walsham le Willows Parish Council:

‘Under clause 11 of the constitution of the Play Council contained in the Schedule to the lease dated 1 September 1986 between the Official Custodian for Charities, the Trustees of the Walsham Old Town Trust and the Parish Council of Walsham le Willows,

- a resolution for the alteration of the constitution having been received from the Parish Council by the Secretary of the Play Council following the meeting of the Parish Council on 14 April 2020,
- mindful of the guidance and regulations on social distancing for everyone in the UK following the outbreak of COVID-19,
- notice of this AGM giving details of the alteration proposed having been given to the membership by posting on the website, publishing in the *Walsham Observer* and posting on the Parish notice board on 27 April 2020, and
- the approval in writing of the Charity Commissioners having been obtained,

this AGM agrees **to alter clause 12 (dissolution) of the constitution by inserting, at the end “, or to the Parish Council of Walsham-le-Willows.”**

9. The following resolution (previously circulated) was proposed by Joe Jesney, seconded Emma Wade and carried unanimously, to dissolve the Walsham le Willows Play Council charity [charity no. 293364] forthwith:

‘Under clause 12 of constitution of the Play Council contained in the Schedule to the lease dated 1 September 1986 between the Official Custodian for Charities, the Trustees of the Walsham Old Town Trust and the Parish Council of Walsham le Willows, as amended at the AGM of the Play Council on 29 May 2020,

- mindful of the guidance and regulations on social distancing for everyone in the UK following the outbreak of COVID-19,
- notice of this AGM giving details of the proposed dissolution having been given to all members of the Play Council by posting on the website, publishing in the *Walsham Observer* and posting on the Parish notice board on 27 April 2020,
- being satisfied by the notice that the assets of the Play Council will be used by the Parish Council for similar purposes i.e. ringfenced to be used for play area for the public benefit, and
- noting evidence that there has been no activity on the account since 25 May 2018

this AGM agrees **to dissolve the Play Council charity forthwith**, subject to completion of independent examination of the accounts, and

- instructs the Secretary of the Play Council (or Walsham le Willows Parish Clerk) to execute a mandate authorising Santander Bank to close and transfer the closing



balance, believed to be £7,937.75, in the account in the name of 'Walsham Adventure Playground Fund' to the account of Walsham le Willows Parish Council (the mandate having been signed by former Executive Committee members and current bank signatories Quentin Cass and Kate Daly),

- authorises the Parish Clerk, under the supervision of the Parish Council,
  - (a) to deal with the Walsham Old Town Trust to amend the lease of the land dated 1st September 1986 and as later extended, to remove references to the Play Council, and to regularise the extension to the lease for the Parish Council until 31st August 2035, and
  - (b) to do anything else necessary to formalise the dissolution of the Play Council charity, and
- subject to the above, accepts the resignation forthwith of all the officers and members of the Executive Committee of the Play Council.'

**10:21 Kate Daley joined the meeting:** Kate was appraised of business so far.

#### 10. AOB

Brian Kinnair noted next steps. As soon as the decisions minuted above have been executed, the Parish Council will set the first phase of planned development in motion following a review and any revision based on subsequent consultations.

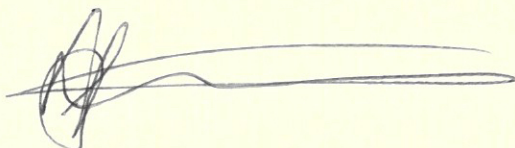
Brian also noted the ongoing and valued involvement of Joe and Emma who, along with other volunteers, are happy to feedback as a group to the Parish Council on developments as things progress.

Emma Wade noted that further consultations had already been carried out and a letter of support received from the head governor of the school which is ready to be used for further fundraising as required. **ACTION Joe and Emma** to send copies of relevant documentation to the Clerk of the Parish Council.

It was agreed that these minutes would be published on the village website and in the Observer.

Meeting Closed 10:27

*I confirm these are true and accurate*



*Joe Jesney 1<sup>st</sup> June 2020*