



PARISH COUNCIL OF Walsham le Willows

AGENDA for next meeting of the Walsham-le-Willows Parish Council to be held on Tuesday 12th January 2021 commencing at 7.00 p.m. **Online via Zoom due to Coronavirus restrictions. Members of the public were able to join the meeting to observe or make representations by using the following credentials:**

<https://us02web.zoom.us/j/85604419763?pwd=QjB3dURSb3pZOURLeHFhRk1JblE5dz09>

Meeting ID: 856 0441 9763 Passcode: 935719

ALL MEMBERS ARE SUMMONED TO ATTEND

1 FIRST BUSINESS

1.1 Acceptance of apologies

1.2 Approve minutes of the meeting held on 8th December 2020.

1.3 To receive pecuniary and non-pecuniary interests

1.4 To consider applications for dispensation

1.5 Public Open Forum including County and District Reports and Questions – Jessica Fleming & Rick Meyer

Questions for Cllr Fleming on agenda items 4.5 and 4.6; Cllr Meyer on agenda item 4.4

2 PLANNING APPLICATIONS TO BE DISCUSSED (plus any received after the publication of this agenda)

APPLICATION DC/20/05239 REF: 1352/17

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for 1352/17- Condition 9 (HGV Traffic Movements) **Location:** Land West Of, Wattisfield Road, Walsham Le Willows, Suffolk

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/20/05639 **Proposal:**

Notification of Works to Trees in a Conservation Area - T1 (Sycamore) - Pollard due to excessive shading **Location:** 2 Church View, The Causeway, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AB

3 PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning)

APPLICATION FOR PLANNING PERMISSION - DC/20/04960 Proposal: Householder Planning Application - Erection of 4 bay cart lodge, 4 bay garage and storage outbuilding **Location:** Sunnyside House, Finningham Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BJ

APPLICATION WITHDRAWN

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/20/05280 **Proposal:**

Notification of Works to Trees in a Conservation Area - T1(Lime)- Repollard to previous points. **Location:** Maltings House, The Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AZ **MSDC DID NOT WISH TO OBJECT**

APPLICATION FOR PLANNING PERMISSION - DC/20/05225 Proposal: Planning Application. Erection of workshop building **Location:** Land To The Rear Of R And D Construction Depot,

Summer Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AJ **MSDC HAS GRANTED PERMISSION**

4 MATTERS ARISING

- 4.1 **Development & Neighbourhood Plan** - update Cllr Belson & NP group representatives.
- 4.2 **Streetlighting conversion update** – update
- 4.3 **Community Council & Foodbank**- update Clerk, Cllrs. Ellis and Bartholomew
- 4.4 **200 Club** Update Cllr Bartholomew and Cllr Meyer
- 4.5 **Finningham Road blind bend – traffic speed** – Update Clerk and Cllr Fleming
- 4.6 **Hedge and debris on The Causeway** - update Clerk and Cllr Fleming
- 4.7 **Fishponds Lane & Betty’s Bridge Footpaths** - update Clerk.
- 4.8 **Maintenance of Assets: Actions**
- Clerk Parish Council Shed
 - Cllr Ellis village sign
 - Cllr Roberts/Ellis Bus Shelter Update Cllr Arbon / Clerk Cllr Arbon measured up
 - Cllr Roberts SIDs Solar upgrade and one battery order submitted on instruction by majority of Cllrs by email.
- 4.9 **Greening and re-wilding agenda - Establishing / Improving Wildlife Corridors** – Update Clerk.
- 4.10 **Village Maintenance volunteers** Update Clerk
- 4.11 **Streetsweeper role** Update Clerk Statement of Employment Particulars, Risk Assessment, Disciplinary and Grievance procedures to be agreed.
- 4.12 **Play Area**
- **Play Council/Parish Council governance relationship** – update Clerk/Cllr Waiting to hear from OTT re new lease.
 - **Overhanging Trees** – Update Clerk / Cllr Belson
 - **Emptying of Bins and Equipment** Update Clerk
- 4.13 **Stream Clearance** - update Clerk thank you email sent to organiser

5 CORRESPONDENCE

- 5.1 From Richard Martineau – Discuss and decide possibility of signage re dog fouling on Crownland Road

6 REPORTS

- 6.1 **Clerk’s report & financial report to 31st December 2020 & request for payments.** The summary of payments has been signed digitally against invoices, or otherwise authorised, by Councillors Bartholomew and Kinnair pending wet signature at later date.

#	Payee	Amount	Description
1	East Anglian Children's Hospice	£40.00	Annual donation (s137 payment)
2	CAB (Stowmarket)	£40.00	Annual donation
3	Headway	£40.00	Annual donation (s137 payment)
4	Suffolk Accident & Rescue Service	£40.00	Annual donation (s137 payment)
5	Browns Tree Services	£840.00	Tree work as specified at Play Area

6	SCC	£555.52	Replacement upgrade lantern 22 The Street
7	Memorial Village Hall	£45.00	Hall Hire Neighbourhood Plan Group
8	Kevin Boardley	£14.39	Reimbursement for online conferencing subscription
9	Kevin Boardley	£19.99	Reimbursement for lock
10	Kevin Boardley	£19.99	Reimbursement for lock
11	Parish Council Employee	£433.73	Wages

#	Payments In	Ref	Amount	Description
1				

6.2 Problem Reports SCC update

6.3 Report Budget Variances to 31st December

6.4 Telephone call from Vertas advising unpaid invoices – to be noted

6.5 Budget 2021/22 – Consider late information received on tax base and set budget in light of review on 28 November and subsequent discussions.

6.6 Precept – Set the precept so that Clerk can submit claim by 31st January.

6.7 ‘Parish Council News’ Update Clerk

7 FOOTPATHS & TREES

7.2 Footpath Warden - Cllr Belson

7.3 Tree Warden – Cllr Belson

9 OTHER ITEMS FOR DISCUSSION

None

10 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN (No decisions made under AOB)

Kevin Boardley, Proper Officer, Clerk to Walsham-le-Willows Parish Council