

# Walsham le Willows Parish Council

## Pavement Sweeper and Litter Picker Operative

Activity:	Grass Cutting – Strimmer / Mowers	Assessment By: Parish Clerk	Date assessed: 14/12/2020
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Activity	Hazards	Who might be harmed	Risk Level (H, M, L)	Controls	Residual Risk Level (H, M, L)
Contact with parishioners in the street	Coronavirus	Operative and general public.	H	<ul style="list-style-type: none"> <li>Follow all current government advice (<a href="https://www.nhs.uk/conditions/coronavirus-covid-19/">https://www.nhs.uk/conditions/coronavirus-covid-19/</a>) with regard to preventing transmission of Coronavirus specifically:</li> <li>Avoid touching your eyes, nose or mouth if at all possible whilst working.</li> <li>Ensure that you maintain the prescribed social distance from people passing in the street.</li> <li>Sanitise hands before eating or drinking – preferably delay consumption of food/drink until after work finished.</li> <li>Wash hands immediately after finishing work.</li> </ul>	M

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<p>Sweeping and disposal of sweepings</p> <p>Use of equipment</p>	<p>Injury from moving vehicles.</p> <p>Poor visibility</p> <p>Manoeuvring of refuse and other equipment cart close to carriageway</p>	Operative and general public.	M	<ul style="list-style-type: none"> <li>• Only sweep pavements not the roads or gutters.</li> <li>• Ensure hi-vis jacket is worn at all times</li> <li>• Only work in day light hours and with good visibility.</li> <li>• Ensure weather conditions are taken into consideration with regard to reduced visibility for the picker and drivers.</li> <li>• Do not attempt to work on areas with no pavement or where the pavement is too narrow for the refuse cart.</li> <li>• Take extra care on road bends and try to avoid working during busy traffic periods when on main thoroughfares through the village.</li> <li>• Work facing the traffic flow as much as possible.</li> <li>• Refuse cart always on pavements, unless crossing the road.</li> </ul>	L
Crossing road with equipment	Back/lifting issues		M	<ul style="list-style-type: none"> <li>• Ensure all equipment stacked on cart before crossing road, both hands on cart and alert to traffic when crossing the road.</li> </ul>	L

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Manual handling			M	<ul style="list-style-type: none"> <li>Only collect and remove light weight items such as bottles, wrappers etc.</li> <li>Do not lift any item if it cannot easily be done so using a Litter pick stick or the shovel.</li> <li>Do not attempt to lift heavy objects</li> <li>Do not over refuse fill bags before lifting</li> </ul>	L
Any activity in adverse weather conditions	<p>Working in low light conditions.</p> <p>Working in, frosty or icy conditions.</p> <p>Sun exposure / Hypothermia</p> <p>Slips Trips and Falls Uneven Pavements / Potholes</p>	Operative	H	<ul style="list-style-type: none"> <li>Ensure hi-vis jacket is worn at all times</li> <li>Take extra care in extreme cold or extreme hot weather.</li> <li>Wear a hat in cold weather for warmth and in hot weather to prevent heat stroke.</li> <li>Cover exposed skin to prevent sunburn</li> <li>Wear suitable clothing: waterproof in wet weather and light weight clothing in warm weather</li> <li>Have ready access to hot/cold drinks</li> <li>Wear appropriate footwear</li> <li>Be aware when working on uneven/potholed pavements and report latter to Parish Clerk</li> </ul>	L

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Encountering Soiled clothing & broken glass	Cuts, infection and contamination.	Operative and general public	M	<ul style="list-style-type: none"> <li>• Items should not be handled</li> <li>• Use litter pick sticks or brush and shovel for every removal</li> <li>• Observe personal hygiene after litter picking and before eating, drinking or smoking by washing hands or using wipes</li> <li>• Always wear supplied gloves</li> </ul>	L
Encountering Syringes (sharps) and/or drug paraphernalia/asbestos	Wounding by sharp, contaminated implement.		L	<ul style="list-style-type: none"> <li>• Do not attempt to collect syringes, sharps or any substance/item you suspect might be asbestos in any circumstances</li> <li>• Familiarise with what drug paraphernalia and asbestos looks like by referring to the safe system of work</li> <li>• Locations of drug paraphernalia/asbestos should be passed to public realm for removal <a href="mailto:public.realm@baberghmidsuffolk.gov.uk">public.realm@baberghmidsuffolk.gov.uk</a></li> </ul>	L

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Encountering Unidentified chemicals/liquids in containers	Bottles could leak and break open when picked up causing the liquid within to come into contact with skin		L	Operative should pinpoint location of any dead animals and these should be passed to public realm for removal <a href="mailto:public.realm@baberghmid-suffolk.gov.uk">public.realm@baberghmid-suffolk.gov.uk</a>	L
Encountering Dead animals	Contamination from rotting corpse				
Any - Insect stings/bites	Stings/bites		L	<ul style="list-style-type: none"> <li>Do not disturb insect nests and/or nests</li> </ul>	L
Any - Lone working	Problem occurring when working alone		M	<ul style="list-style-type: none"> <li>Carry a mobile phone for emergency purposes</li> <li>Save the contact telephone number of the Parish Clerk</li> <li>Additionally save numbers of other Parish Councillors</li> </ul>	L
Storing Equipment	Loss of equipment.	Parish Council	L	<ul style="list-style-type: none"> <li>Store equipment Parish Council shed and lock using the combination padlock.</li> <li>Advise Parish Clerk of any equipment that needs replacing or repairing.</li> </ul>	L

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Any	Lack of Awareness of Risks and safety training		H	<ul style="list-style-type: none"> <li>Safe system of work notes and risk assessment to be shared with operative along with any other training required</li> <li>Operative should sign to say they have read and understood both this risk assessment and safe system of work.</li> </ul>	L

<b>To be completed by the Parish Clerk or another responsible person</b>	<b>I confirm I have provided a copy of this risk assessment to the person named below.</b>	
	<b>Signed:</b>	
	<b>Print Name:</b>	
	<b>Date</b>	
<b>To be completed by the person receiving this risk assessment</b>	<b>I confirm I have been provided with a copy of this risk assessment and understand the content.</b>	
	<b>Signed:</b>	
	<b>Print Name:</b>	

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