



## PARISH COUNCIL OF WALSHAM-LE-WILLOWS

**MINUTES** of **Budget Setting** meeting of the Walsham-le-Willows Parish Council held on Tuesday 24<sup>th</sup> November, 2020 commencing at 7.00 p.m.

Online via Zoom due to Coronavirus restrictions. Members of the public were able to join the meeting to observe or make representations by using the following details:

<https://us02web.zoom.us/j/82499801025?pwd=YTJnVTNLemVvRmxWKzZubkp1YzEzUT09>

**Meeting ID: 824 9980 1025**

**Passcode: 218848**

### **ALL MEMBERS ARE SUMMONED TO ATTEND**

**PRESENT** Cllrs Bartholomew, Belson, Ellis, Kinnair, Mecrow and Roberts

[Pending formal approval at the next meeting, these minutes have been informally approved by Parish Councillors as a true record. If any corrections are required these will be minuted at the next meeting prior to formal approval]

#### **1 FIRST BUSINESS**

- 1.1 **Apologies** - none. Cllr Arbon was not present.
- 1.2 **To receive pecuniary and non-pecuniary interests of members** - None
- 1.3 **Public Open Forum** – no members of the public present

#### **2 CORRESPONDENCE PERTAINING TO THE SETTING OF THE BUDGET – None received**

#### **3 TO SET THE ANNUAL BUDGET FOR THE YEAR 2020/21**

The budget was reviewed against projected spend to end of financial year and a provisional figure was arrive at but was not set as the Clerk had not received the Band D Tax Base information which is normally received in time for the budget setting meeting. It was decided to review at the December meeting when it is planned to also set the precept.

##### **Actions Clerk**

- Contact MSDC re tax base information
- To check with CIL team if there are any restrictions on how the CIL monies to be received in April and subsequent payments, can be spent.
- Draft article for Observer seeking views of parishioners on how this should be spent with a checklist of suggestions.
- Contact Cllr Meyer re the application of funding to cover the cost if skips and extra clerking time during first coronavirus lockdown

It was also suggested and agreed that the next Annual Parish Meeting, assuming it goes ahead, should be used to focus on both the question of how CIL monies should be spent and also to refresh ideas on the development of the Play Area with the help of parishioners at the same time as updating the costings.

#### **4 CLERK'S REQUEST FOR PAYMENTS & REPORTS**

None - Payments will be presented at regular meeting on 8<sup>th</sup> December

- 4.1 **Internal Control Report** – Was held over until December meeting.

**5 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN**

- 5.1 **Emails re Wattisfield Road** - These were discussed, and it was decided to delay response until full discussion at the next meeting.
- 5.2 **Letter/email to John Stebbing re stream clearance** – it was decided that in the light of the fact that the cutting of the opposite bank seems to have not gone ahead following intervention by Cllr Ellis, no letter now needs to be sent.
- 5.3 **Next Neighbourhood Plan meeting** should be on 10<sup>th</sup> December. Cllr Ellis noted that after that the booking had expired and that the Memorial Hall had a booking for every Thursday rather than the every other Thursday schedule of the NP group. Given that the income stream from the hall has to be maximised and some NP meetings had not gone ahead as booked, the Committee has advised that the NP meeting will have to be booked on a different evening possibly Mondays or Fridays.
- 5.4 **200 Club** Cllr Rick Meyer continues to assist with eliciting a response from the Licensing Team.

**6 THE DATE OF THE NEXT REGULAR PARISH COUNCIL MEETING WILL BE TUESDAY 8<sup>TH</sup> DECEMBER 2018 COMMENCING AT 7.00 P.M. VIA ZOOM**

Meeting ended at 21:05

Kevin Boardley

Proper Officer, Clerk to Walsham-le-Willows Parish Council