



WALSHAM-LE-WILLOWS PARISH COUNCIL MEETING

MINUTES of meeting Tuesday 10th December 2019

PRESENT Cllrs. Belson, Mecrow & Roberts

[Pending formal approval at the next meeting, these minutes have been informally approved by Parish Councillors as a true record. If any corrections are required these will be minuted at the next meeting prior to formal approval]

1 FIRST BUSINESS

- 1.1 **Acceptance of apologies** – Bartholomew, Ellis, Kinnair
- 1.2 **Minutes of the last meeting** held on 12th November 2019 were unanimously approved and signed. The approval and signing of the minutes for the budget setting meeting of 26th November was deferred until the January meeting.
- 1.3 **Parish Councillor Vacancy** – Clerk advised on situation with one expression of interest.
ACTION CLERK to follow up for next meeting.
- 1.4 **Pecuniary and Non-pecuniary interests of members** – none declared
- 1.5 **Applications for dispensation** - none
- 1.6 **Public Open Forum** – no members of the public present.
Parish Councillors discussed issues related to planning applications listed below with Cllrs Meyer and Fleming – see below for details.
- 1.7 **County and District Reports** – Both Councillors Meyer and Fleming were present. Cllr Meyer did not present a report this month but reported back that he had reported the falling away of the carriageway on Palmer Street. Cllr Fleming presented her report for County which included Waste Recycling, Veterans Remembrance Day, School Travel Review and Climate and biodiversity Work The full report can be found on the village website at:
<https://www.walsham-le-willows.org/explore/governance-community/parish-council/>

2 PLANNING APPLICATIONS TO BE DISCUSSED (plus any received after the publication of this agenda)

Application DC/19/05262 Address Land West Of Wattisfield Road Walsham Le Willows Suffolk **Proposal** Discharge of conditions application for 1352/17 - Condition 5 (Footway) **Extension granted for consideration of endorsement of Munro Consulting Report submitted by interested resident** – Discuss

Cllr Meyer was asked about the Parish Council's request for a formal site meeting with Mr Pateman-Gee at MSDC Planning dept. He advised that the meeting had been refused on basis that this was not a planning department matter, the final decision lying with SCC Highways.

Cllr Mecrow reported back that the informal site meeting between residents and Parish Council at which it was requested that the Parish Council 'adopt' the report from Munro Consulting, commissioned by the residents and now presented to Parish Councillors. After discussion it was proposed by Cllr Mecrow that the report be endorsed and submitted with the Parish Council's comments. This was seconded by Cllr Belson and carried unanimously.

THE PARISH COUNCIL WISHES TO OBJECT on the basis that there continue to be serious safety concerns regarding both vehicle and pedestrian movements which it is strongly felt

will be worsened by the proposals for road and pavement widths put forward by the developer. **ACTION CLERK** to email Mr Pateman-Gee at MSDC directly with these objections, the Munro Consulting report. The same objections cannot be registered on the planning portal as this application was not advised through the portal.

Application DC/19/04273 Address Land West Of Wattisfield Road Walsham Le Willows Suffolk **Proposal** Submission of details under Outline Planning Application 1352/17 - Appearance, Landscaping, Layout and Scale for erection of up to 60no. dwellings
Re-Consultation request – Revised Plans

THE PARISH COUNCIL WISHES TO OBJECT with the following comments

1. Fencing/screening to all boundaries, in particular the boundary to the South, should be completed as part of Phase I rather than Phase II.
2. Clarification should be provided on the provision of streetlighting and the overall impact of light pollution on existing residents and also the environmental impact on the bat population.
3. The concerns raised by the Parish Council in previous comments about the quality of the design have not been addressed.
4. Footpath and road width issues – addressed under **Application DC/19/05262** – see above.

3 PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning)

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/19/05138

Proposal: Notification of Works to Trees in a Conservation Area - T1 Ash - Pollard to 3m.

Location: 2 The Causeway, Walsham Le Willows, Bury St Edmunds, Suffolk IP31 3AB

MSDC HAVE GRANTED PERMISSION

Application DC/19/04273 Address Land West Of Wattisfield Road Walsham Le Willows Suffolk **Proposal** Submission of details under Outline Planning Application 1352/17 - Appearance, Landscaping, Layout and Scale for erection of up to 60no. dwellings –
AWAITING DECISION

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) -

DC/19/04796 Proposal: Application under Section 73 of the Town and Country Planning Act. DC/17/02783 as amended by DC/18/04327 without compliance with Condition 21 (Ecology) and Condition 27 (Ecology). **Location:** Land Opposite, Broad Meadow, Walsham Le Willows, Suffolk (extension until 13th Nov) **AWAITING DECISION**

Application DC/19/05103 Location 44 Townhouse Road Walsham Le Willows Bury St Edmunds Suffolk IP31 3BP **Proposal** Householder Planning Application- Erection of two storey rear extension with ground floor bay window **AWAITING DECISION**

APPLICATION FOR OTHER DISTRICTS DEVELOPMENT - DC/19/04398

Proposal: Planning Consultation from West Suffolk Council - Their Ref: DC/19/1866 Screening Opinion for new access road and roundabout, 100,00sq m of employment floorspace, commercial/roadside uses and up to 400 dwellings and associated infrastructure, community facilities and strategic green infrastructure and landscaping. **Location:** Milton Concrete Holdings Ltd, Shepherds Grove Industrial Estate, Stanton. **AWAITING DECISION**

4 MATTERS ARISING

- 4.1 **Development & Neighbourhood Plan** Clerk reported cancellation of December meeting due to the General Election and the fact that some key people had offered apologies. It is hoped that the January meeting will go ahead as planned on 9th January.
- 4.2 **SID devices** – Having been agreed that data will be presented to Parish Council on quarterly basis it was agreed to remove this item from Matters Arising.
- 4.3 **Streetlighting conversion** – Postponed until next meeting where Cllr Ellis will propose the streetlamps to be included in Phase II.
- 4.4 **Bus Shelter Palmer Street** – Power washing will be completed by **ACTION Cllr Roberts**. It was agreed to remove this item from Matters Arising.
- 4.5 **Community Council** – The Parish Council were updated on the current position.
- 4.6 **Parking Finningham Road blind bend** – The Clerk reported that after receiving no response to emails and voicemail messages, it was advised last week to Flagship Housing that a complaint would have to be submitted if a response was not received within 48 hours. The Clerk was contacted the following day by the Tammy Kent, Housing Officer, who was open to a joint meeting with residents and Parish Councillors to determine what changes could be implemented to mitigate traffic and parking issues in the village and for the residents. Cllrs Ellis and Bartholomew have been put in contact with Tammy Kent, with proposed dates and they will organise the meeting for early in the New Year.
- 4.7 **Churchyard Gates and Wall** Clerk reported that the formal estimate had not yet been received but as previously reported this was in the region of £350. It was agreed to remove this item from Matters Arising.
- 4.8 **Four Ashes Triangle** – Cllr Belson reported that the meeting with residents and SCC Highways went well and identified a resident lead who will co-ordinate the work, and that he was happy with the terms of the agreement to be signed for Community Self Help arrangements with SCC Highways which was proposed to Parish Council by Cllr Belson and unanimously agreed.

5 CORRESPONDENCE

None

6 REPORTS

- 6.1 Clerk's report & financial report to 30th November 2019 & request for payments

#	Payee	Chq No	Amount	Description
1	CANCELLED	002275	-	-
2	Walsham le Willows Parish Council	002276	£500.00	Internal transfer to open Unity Current Account (signed outside meeting)
3	Walsham le Willows Parish Council	002277	£500.00	Internal transfer to open Unity Deposit Account (signed outside meeting)
3	Parish Council Employee	002278	£367.39	Wages
2	Suffolk Accident & Rescue Service	002279	£40.00	s.137 donation
3	Headway	002280	£40.00	s.137 donation
4	CAB (Stowmarket)	002281	£40.00	s.137 donation
5	CAB (Bury St. Edmunds)	002282	£40.00	s.137 donation

6	East Anglian Air Ambulance	002283	£40.00	s.137 donation
7	East Anglian Children's Hospice	002284	£40.00	s.137 donation
8	Tom Hunter	002285	£56.00	Play Area Maintenance
9	Tom Hunter	002286	£164.10	Street sweeping (incl back pay April – Dec £49.14)
10	Ladywell Accountancy Services	002287	£48.00	Payroll Services
11	David Murray	002288	£100.00	Play Area grass cutting
12	David Murray	002289	£350.00	Churchyard grass cutting
13	David Murray	002290	£46.73	Mower and fuel/repairs
14	GeoXphere Ltd	002291	£42.00	Parish Online Mapping Subs

#	Payments In	Ref	Amount	Description
1	MSDC Overdue	09/19	£373.56	Street Cleansing Grant 2 nd Qtr.
2	Santander Received		£150.00	Goodwill payment

- 6.1.1 **Bank Mandates** – Clerk reported that the First Unity accounts are open. Mandates for transfer of balances from, and closure of, Santander accounts have been signed (outside meeting) and submitted on 7th December. The switch date is 16th December by when Santander accounts should be closed, and balances transferred. **ACTION Cllrs Bartholomew and Kinnair** to confirm that they have registered with First Unity for internet banking.
- 6.1.2 **Contract for Street Cleaning** – The Clerk advised that a meeting was planned before Christmas with the current operative to discuss. **ACTION Cllr Roberts** to advise Clerk of available dates so that meeting can be arranged.
- 6.1.3 **Costings for bench, picnic bench and bus shelter** – Clerk reported that costings were as follows, bench £250-350, picnic table and seating £400-550. The costing for the bus shelter was way more than what may be available from the Locality Budget. **ACTION Clerk** to prepare Locality Award application to include an amount for the replacement bus shelter.
- 6.1.4 **Website domains** – Clerk explained the position and it was unanimously agreed to retain one domain name at a cost of £13.99 per annum. **ACTION Clerk**
- 6.1.5 **Problem Reports SCC** – Clerk reported that these were mainly to do with work that could not be completed in the bird nesting season. **ACTION Clerk** to chase.
- 6.1.6 **Set Budget** (if there are any changes to be incorporated, otherwise as set on 26th November). There were only 3 Councillors present, and only one who was at the Budget Setting meeting. There were some further questions. It was unanimously agreed to postpone further consideration until January meeting when the precept must be set.
- 6.1.7 **Set Precept** postponed until January meeting.
- 6.2 **Play Area** –
- **Play Council/Parish Council governance relationship** – Clerk reported that it has been difficult to contact Robert Horn for more advice. **ACTION Clerk** to try to contact Robert again on Thursday to ascertain next steps.
 - **Tree inspection** – Clerk reported costing from various contractors. It was unanimously agreed to accept the quote from EWP consultancy of £249 plus vat which includes a site map. This decision was made due to both the cost of other quotes refusal of other contractors to quote without a full site map. Cllr Mecrow did however note that it should be the usual policy of the Parish Council to try to engage local businesses wherever possible.

6.3 **Footpath Warden** – Richard Belson – nothing to report

6.4 **Tree Warden** – Richard Belson – nothing to report

7 OTHER ITEMS FOR DISCUSSION

8 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN (No decisions made under AOB)

8.1 **Representation from Power for People** – discussed and views were clear for formal decision at next meeting.

8.2 **Quote received for Churchyard Tree Work** – considered for decision at next meeting. In the meantime, the Clerk will try to get another quote.

MEETING CLOSED AT 21:45

Kevin Boardley, Proper Officer, Clerk to Walsham-le-Willows Parish Council