



Walsham le Willows Parish Council

Health and Safety Statement

Our statement of general policy is:

1. To provide adequate control of the Health and Safety risks arising from work activities undertaken on our behalf
2. To provide and maintain safe plant and equipment
3. To consult with employees and councillors re Health and Safety matters
4. To ensure that anyone who undertakes work on our behalf complies with regulations re safe handling and use of substances
5. To ensure that employees are competent to do their tasks and that they undertake relevant training
6. To review and revise this policy as necessary and at least every two years.

Responsibilities:

7. Overall and final responsibility for Health and Safety is that of the Parish Council
8. Day to day responsibility is delegated to The Proper Officer who will report back as necessary to The Chair and The Parish Council
9. Self employed persons and contractors working on our behalf must have their own approved Health and Safety regulations in force
10. A Risk Assessment must be completed, and regularly revised, for The Clerk and the Street Sweeper
11. Risk Assessments for work undertaken on our behalf shall be the responsibility of the Provider/Contractor
12. All employees and members of the Parish Council should take reasonable care of their own Health and Safety and should report concerns to an appropriate person as detailed above.

Insurance:

1. Walsham le Willows Parish Council holds insurance cover for:
 - Public Liability
 - All Risks covering office contents, street furniture, garden equipment and tools, other property
 - Employers Liability
2. Copies of this document are available via The Clerk.

ACTION	DATE	CLERK	CHAIR
Agreed	8 November 2011	?	?
Reviewed	7 February 2017	AC	MB
Readopted	10 April 2018	KB	MB

Reviewed and readopted	14 May 2019	KB	TR
Reviewed for re-adoption at AGM (no changes)	March 2020	KB	TR