



## WALSHAM-LE-WILLOWS PARISH COUNCIL MEETING

MINUTES of meeting Tuesday 9<sup>th</sup> April 2019

PRESENT Cllrs. Barber, Belson, Ellis, Kinnair and Roberts

### 1 FIRST BUSINESS

- 1.1 Apologies – Cllr. Mecrow
- 1.2 Minutes of meeting held on March 12<sup>th</sup> were unanimously approved.
- 1.3 To receive pecuniary and non-pecuniary interests of members – Cllr Ellis declared an interest with regard to discussion on tendering Play Area Maintenance work which might involve an approach to her partner.
- 1.4 To consider applications for dispensation – Dispensation was unanimously granted by Council.
- 1.5 Public Open Forum - Three members do the public present. Jean Davies from the History Group informed Councillor's of the intention of the new committee to provide a 'village recorder' as is required by the group's membership of the Suffolk Local History Council. The role of the recorder is to document the changes that take place in the village in an annual report. These reports are archived and form part of the documented history of the village. The Parish Council was asked to advise the history group of relevant changes that should be included. Jean also advised of plans to offer history group content currently recorded on CD's as digital downloads from the village website and for a small charge. The Clerk has already been contacted by the group re some other changes to the history group content.

Claire and Kevin Cornish appraised Councillors of their plans to develop a plot of land for their own use on The Avenue. Plans and documents were left with Councillors who suggested a check with solicitors about rights of way.

- 1.5.1 Revd Philip Merry had asked to attend but was not present **ACTION Clerk** to follow up
- 1.6 **County and District Reports** – Cllr Fleming not present at meeting but reports for April included for the District, MSDC Housing Land Supply, CIL Bid Rounds, Neighbourhood Plans, Partnership with Norse group and upcoming decisions and meetings; and for the County, New Parking Order, Roadside Vegetation Trimming Guidance, Grass Cutting, A140 Roundabouts, Womens OVO cycle race, Energy Grants and extended hours at Recycling Centres . The full report can be found on the village website at: <https://www.walsham-le-willows.org/explore/governance-community/parish-council/>

### 2 PLANNING APPLICATIONS TO BE DISCUSSED (plus any received after the publication of this agenda)

#### **The Parish Council gave no Comment APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/19/01092**

**Proposal:** Notification of Works to Trees in a Conservation Area - Removal of 1no. Poplar Tree and 3no. Lawson Cypress Trees. **Location:** Grove Cottage, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

#### **Noted by the Parish Council - DC/19/01048 NON MATERIAL AMENDMENT TOWN AND COUNTRY PLANNING ACT 1990**

**Proposal:** Non Material Amendment relating to DC/18/05209 - Insertion of window in southwest elevation and insertion of shower room to garage. **Location:** Grove Cottage, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

**The Parish Council gave no Comment APPLICATION FOR PLANNING PERMISSION - DC/19/01317 Proposal:** Householder Planning Application - Erection of a single storey rear extension following demolition of existing lean to. **Location:** The Cottage, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

**The Parish Council gave no Comment APPLICATION FOR OUTLINE PLANNING PERMISSION - DC/19/01250**

**Proposal:** Outline Planning Application (all matters reserved)- Erection of 1no. detached dwelling. **Location:** Rookery Barn, Rookery Lane, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BD

**The Parish Council gave no Comment APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/19/01630**

**Proposal:** Notification of Works to Trees in a Conservation Area - Fell 1no. Leylandi **Location:** Church Rise Cottage, The Causeway, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AB

**The Parish Council gave no Comment APPLICATION FOR PLANNING PERMISSION - DC/19/01315 Proposal:** Householder Planning Application - Re-siting boiler and oil tank **Location:** Grove Cottage, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

**The Parish Council gave no Comment APPLICATION FOR LISTED BUILDING CONSENT - DC/19/01316**

**Proposal:** Application for Listed Building Consent - Re-siting boiler and oil tank **Location:** Grove Cottage, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

**The Parish Council gave no Comment APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/19/01520**

**Proposal:** Notification of Works to Trees in a Conservation Area - Ash (T1) - Reduce overhanging branches by 3m in length; Ash (T2) - Pollard to a height of 3-4m. **Location:** Robann, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

### 3 PLANNING OUTCOMES

**GRANTED APPLICATION FOR LISTED BUILDING CONSENT - DC/18/05399 Proposal:** Listed Building Consent Application. Repairs and minor alterations to front wall. Removal of buttress. **Location:** Riverside, The Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AZ

**DECIDED NO OBJECTION Reference** DC/19/00796 **Address** The Rosary Palmer Street Walsham Le Willows Bury St Edmunds Suffolk IP31 3BS **Proposal** Notification of Works to Trees in a Conservation Area -(T1) Ash - Fell, (T2) Yew - Cut back overhanging branches to boundary.

**DECIDED NO OBJECTION APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA**  
 - **DC/19/00831 Proposal:** Notification of Works to Trees in a Conservation Area - (G1) Group of Yew trees - Reduce in height by 50% to 4m. (T1) Poplar - Fell. **Location:** The Priory, The Causeway, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AB

**DECIDED NO OBJECTION APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA**  
 - **DC/19/01092 Proposal:** Notification of Works to Trees in a Conservation Area - Removal of 1no. Poplar Tree and 3no. Lawson Cypress Trees. **Location:** Grove Cottage, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ

#### 4 MATTERS ARISING

- 4.1 **Community Emergency Plan** – Clerk advised that this would be kept on list of priorities but requested that this item is removed from matters arising. This was agreed unanimously.
- 4.2 **Neighbourhood Plan** – Cllr Barber reported low attendance at last meeting and changes to next two meeting dates. There was a discussion about this.
- 4.3 **SID devices** – Waiting for end of electoral moratorium to claim grant monies offered by Cllr. Fleming. Clerk advised that last request for moving og Bardwell Road post not yet submitted. Cllr Roberts Clarified on this. **ACTION Clerk** to submit request.
- 4.4 **Streetlighting conversion** – Clerk advised that we are waiting to hear about start of phase I works.
- 4.5 **The Guildhall** – Clerk advised of correspondence that confirms that a full set of accounts will be supplied in appropriate format. **ACTION Clerk** It was agreed that Clerk should keep chasing for these.
- 4.6 Response from Anthony Raison re ditch clearing – **ACTION Cllr Barber** continues to follow up
- 4..7 Spring Litter pick – Cllr Barber reported that this went ahead successfully but that there was a surprisingly little litter this year.

#### 5 CORRESPONDENCE

- 5.1 The Parish Council noted the thank you letters received from organisations to which donations were sent.

#### 6 REPORTS

- 6.1 Clerk’s Financial report to 31 March 2019. The following payments were authorised for payment:

#	Payee	Chq No	Amount	Description
1	Parish Council Employee	002206	£225.17	Wages
2	Parish Council Employee	002207	£8.64	Expenses, stamps and laminating sleeves – Dec to March
3	Ladywell Accountancy Services	002208	£45.00	Payroll services
4	SCC	002209	£2609.65	Streetlighting maintenance and energy costs
5	Tom Hunter	002210	£5.99	Expenses
6	SALC	002211	£31.20	Training – Planning workshop Cllr Ellis
7	SALC	002212	£432.37	Subscription 2019/20
8	CANCELLED	002213	-	CANCELLED
9	CANCELLED	002214	-	CANCELLED

10	Tom Hunter	002215	£109.92	Street sweeping
11	Tom Hunter	002216	£56.00	Play Area Maintenance

#	Payments In	Ref	Amount	Description
1	BMSDC Q4 2019 <b>Cleared</b>		£357.18	Street Cleansing Grant Q4
2	War Memorial Fund <b>Cleared</b>		£412.00	3 x cheques
3	BMSDC Q4 2018 <b>Cleared</b>		£357.18	Street Cleansing Grant Q4 2018 which was not claimed in error – will now be paid

6.1.1 Clerk advised that the forthcoming Parish Council election was uncontested. Notice has been posted on notice board and website.

6.2 **Play Area** – Cllr Kinnair had nothing to report on the Play Park as he had not had any contact since the Chair and Vice-Chair of the Play Park committee had attended the Parish Council on March 12th.

**ACTION Clerk** is pursuing advice from SALC and CAS for next meeting. **ACTION Cllr Kinnair** is contacting Vertas and following up on retendering the maintenance of the Play Area.

6.3 **Footpath Warden** – Nothing to report

6.4 **Tree Warden** – Discussion about cemetery hedgecutting. **ACTION Clerk** to write to parishioner advising that hedge boundary to graveyard is a Parish Council responsibility and that it is maintained as a wildlife friendly area.

## 7 OTHER ITEMS FOR DISCUSSION - None

7.1 **New development** – Stanton/Hepworth/Walsham. It was decided to postpone until next meeting when hopefully all councillors will be present.

## 8 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN

8.1 **Clerk – Letter re parking restrictions notice** – Parish Council noted this statutory advice which does not affect Walsham.

8.2 **Letter re football on village green** – Discussed. ACTION Cllr Kinnair to respond. The area is maintained by MSDC as a public open space.

8.3 **PC Shed issues** PC Shed issues. A new lock and key has been obtained and fitted. The key is in the possession of the proper officer.

Meeting closed 21:00

Kevin Boardley, Proper Officer, Clerk to Walsham-le-Willows Parish Council