

Website privacy policy

Key Details

This website privacy policy describes how Walsham le Willows Parish Council protects and makes use of information you supply when you use this website.

If you are asked to provide information when using this website, it will only be used in the ways described in this privacy policy.

This policy is updated from time to time. The latest version is published on this page.

This website privacy policy was updated on: **05/06/2020**

If you have any questions about this policy, please email info@walsham-le-willows.org

Introduction

We may gather and use certain information about individuals to carry out the functions of the Parish Council and to enable certain functions on this website.

We may also collect information to better understand how visitors use this website and to present timely, relevant information to them.

What data we gather

We may collect the following information:

- Name
- Contact information including email address and telephone number
- Other information relevant to user enquiries
- The site includes a plugin that stores your IP address temporarily

How we use this data

Collecting this data helps us understand what you are seeking on the website and from the Parish Council, enabling us to improve the site and its content.

Specifically, we may use data:

- For our own internal records
- To improve the site and its content

- To contact you in response to an enquiry
- To customise the website for you
- To send emails about village issues in which you have registered an interest

Cookies and how we use them

What is a cookie?

A cookie is a small file placed on your computer's (or other device's) hard drive. It enables our website to identify your computer as you view different pages on the site.

Cookies allow websites and applications to store your preferences in order to present content, options or functions that are specific to you. They also enable us to see information like how many people use the website and what pages they tend to visit.

How we use cookies?

We may use cookies to:

- **Analyse our web traffic using an analytics package.** Aggregated usage data helps us improve the website structure, design and content functions.
- **Identify whether you are signed into our website.** A cookie allows us to check whether you are signed into the site.
- **Test content on our website.** For example, 50% of our users might see one piece of content, the other 50% a different piece of content.
- **Store information about your preferences.** The website can then present you with information you will find more relevant and interesting.
- **To recognise when you return to our website.** We may show your relevant content or provide functionality you used previously.

Cookies do not provide us with access to your computer or any information about you, other than that which you choose to share with us.

Controlling cookies?

You can use your web browser's cookie settings to determine how our website uses cookies. If you do not want our website to store cookies on your computer or device, you should set your web browser to refuse cookies.

However, please note that doing this may affect how our website functions on your device. Some pages and services may become unavailable to you.

Unless you have changed your browser to refuse cookies, our website will issue cookies when you visit it.

To learn more about cookies and how they are used, visit [All About Cookies](#).

You can delete and control how your browser stores cookies. These are some guides for popular browsers:

- [Disable Cookies in Chrome](#)
- [Disable Cookies in Firefox](#)
- [Disable Cookies in Safari](#)
- [Disable Cookies in Internet Explorer](#)

Controlling information about you

When you fill in a form or provide your details on our website, you will receive a reply by whatever method you have indicated.

The Parish Council uses your personal data such as email and telephone number only to respond to your enquiry.

We will never lease, distribute or sell your personal information to third parties unless we have your permission, or the law requires is to do so.

Any personal information we hold about you is stored and processed under our data protection policy, in line with the Data Protection Act 1998.

Security

We will always hold your information securely.

To prevent unauthorised disclosure or access to your information, we have implemented strong physical and electronic safety safeguards.

We also follow stringent procedures to ensure we work with all personal data in line with the Data Protection Act 1998.

Links from our site

Our website may contain links to other websites including embedded content like You Tube videos for example. These sites set their own cookies when you view their embedded content on our site.

Please note that we have no control of websites outside the www.walsham-le-willows.org domain.

If you provide information to a website to which we link, we are not responsible for its protection and privacy.

Always be wary when submitting data to websites. Read the site's data protection and privacy policies fully.