



## WALSHAM-LE-WILLOWS PARISH COUNCIL MEETING

### MINUTES of budget setting meeting Tuesday 27<sup>th</sup> November 2018

**PRESENT** Cllrs. Barber, Belson, Bloomfield (left meeting at 20:29), Ellis, Kinnair and Roberts.

#### **1 REGULAR BUSINESS**

- 1.1 Apologies - None
- 1.2 To receive pecuniary and non-pecuniary interests of members - None
- 1.3 Public Open Forum – No members of the public present

#### **2 CORRESPONDENCE PERTAINING TO THE SETTING OF THE BUDGET**

Letters and emails pertaining to budget setting from MSDC re Parish Election costs, CAB re funding for services, MSDC re dog and litter bin emptying charges and Mr Hubby Frost re war memorial costs. All were discussed and dealt with as budget was reviewed.

#### **3 TO SET THE ANNUAL BUDGET FOR THE YEAR 2019/2020**

A budget was drafted for further consideration and setting at next meeting. The budget arrived at was £24,276.00. This would require a precept of £20,851 which is a 2% increase on council tax charged for the year.

#### **ACTION CLERK**

- 3.1 Update asset register for numbers of dog and litter bins
- 3.2 Send email to Neighbourhood plan group re current balance to be repaid to Parish Council
- 3.3 Send dates for Neighbourhood Plan meetings to Garth requesting these are billed separately
- 3.4 Reply to Patrick Costley-White re hedge trimming
- 3.5 Reduce note of earmarked funds for Play Area to £3k in line with draft budget
- 3.6 Contact Anthony Rayson re ditch clearance behind Ken Stockton's property
- 3.7 Remove Memorial Hall category from the cash book for 2019/20
- 3.8 Investigate insurance for Speed Indicator Devices
- 3.9 Contact Ian Campbell re payment for Sports Club Speed Indicator Device
- 3.10 Remove PWLB Loan repayment and Parish Plan and Design Statement categories from the cash book for 2018/19
- 3.11 Bring street lamp inventory to next meeting having circulated to councillors
- 3.12 Copy of Vertas contract to next meeting
- 3.13 Email Hepworth Clerk about conversion of streetlamps to LEDs
- 3.14 Book Planning course for Cllr Ellis: Proposed Cllr Belson, seconded Cllr Barber and carried unanimously
- 3.15 Send expenses form to Cllr Ellis
- 3.16 Bring list of regular donations to next meeting
- 3.17 Earmark £250 for CAB donation

#### **ACTION Cllr Roberts**

- 3.18 Send map to Cllr Ellis on which to plot streetlamp locations

- 4 CLERK'S REQUEST FOR PAYMENTS (to be posted as payments for December)**  
None
- 5 ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN**  
None
- 6 THE DATE OF THE NEXT REGULAR PARISH COUNCIL MEETING WILL BE TUESDAY 11<sup>TH</sup> DECEMBER 2018 COMMENCING AT 7.00 P.M. IN THE PRIORY ROOM.**

**Meeting Closed 21:10**

Kevin Boardley, Proper Officer, Clerk to Walsham-le-Willows Parish Council