Draft Minutes of the meeting of Walsham le Willows Community Council Executive Committee on 2nd May 2017.

1. **Those Present:** R Barber, M Barber, J Nielsen, I Bartholomew, R Hubbard, J Hubbard, K Rothon, R Belson, I Campbell, B Wills, S White and Rev. P Merry.

2. **Apologies for absence:** K Boardley, M Mansfield, J Clark, J Bloomfield, J Thomas & T Roberts.

3. **Approval of Draft Minutes for the meeting held on 5th April 2017:** I Campbell proposed and S White seconded the motion. This was agreed unanimously.

4. **Matters Arising:**

4.1 Observer Matters – In J Bloomfield's absence, B Wills reported that all the front covers have been booked up until September.
4.2 Toilet floors – surface blistering – ongoing
4.3 Arrangements for AGM on 8th June in MVH – Owing to the General Election the venue is now changed to the Priory Room at 7.30. J Bloomfield had already volunteered to arrange refreshments/nibbles. An advert needs to go into the Observer – R Barber will do it.

5. **Events**

- 8th April – Walsham Musical Evening – This was a very well attended event and had raised a significant amount for the MVH. John Hubbard has agreed to arrange another in 2018.
- 10th April – Community Lunch – S White confirmed that 14 people had attended and had thoroughly enjoyed the lunch.
- 21st April – Cinema – The Light Between Oceans – The event had been well attended. There had been some comment on the poor sound quality during the early outdoor sequences.
- 8th May – Community Lunch – S Whitereported that there are 14 bookings to date. Roast pork is on the menu followed by homemade cakes.
- 12th May – Cinema – Absolutely Fabulous
- 19th May – Disneyesque – Practices are in full flow. Set up of the hall will be on 17th when the stage and sound will be organised.
- 25th June –Sale Trail – Refreshments will be in MVH from 12 – 2; S White and J Nielsen will coordinate; advert for sellers to go in the next Observer.
- 2nd September – Jumble Sale in MVH
- 8TH SEPTEMBER – TOUR OF BRITAIN, STAGE 6 VIA WALSHAM – There will be a massive build up to the event; need to check info with Police, Organisers; work with School and Sports Club; will need cars parked in MVH car park NOT on street; R Barber needs to advertise it in Observer as part of AGM.
- 25th September – Hall Closure
- 6th October – Village Quiz – in Priory Room
- 26th November – Christmas Fayre in Priory Room
- New Year – Old Time Music Hall and Cabaret
- Ceilidh – tbc
- Possible booking via Creative Arts East

6. **Finance Report: :** I Bartholomew reported income from Eastern Angles and donations on the Community Council account with balances of £3,172.29 and £41,802.18 in the MVH account, of which £41,057.65 is in the Building Fund. Thanks were given to Ian for his comprehensive presentation. There was a discussion re funding for various costumes required for Disneyesque production. It was agreed that a £200 budget would be allowed with invoices needed to cover purchases.

7. **Hall Matters**

- Health & Safety Issues – Nothing to report from the Accident Book

- Damaged cloakroom window – One of the square panes of glass in a window in the ladies toilet is cracked although the inner pane is still intact. R Barber has the name of the company who installed the window and will be responsible for liaising with a number of companies re the costing of repairs.
- Grass maintenance – R Barber suggested that we reduced the area of grass cutting at the rear of the hall by about 1/3, allowing it to grow into a hay meadow and allowing wild flowers to flourish. There would still be plenty of room for marquees to be erected for special events. It was agreed that he should discuss this with the contractor.

8. **Stage 4 Hall Project –** Closure has been confirmed with users. Post Office will continue by using the back door into the kitchen. We will also continue Coffee Shop using kitchen and garden in good weather. We are still waiting for a design and quote for the front door. A grant has been confirmed via the Martineau Fund for £1,300 towards the cost of the cupboarding at the MVH.

9. **Correspondence**
   - Water for Gardens Weekend catering – As our urn which fills up directly from the mains cannot cope with a sudden demand for large amounts of hot water but needs time to heat up its refill, as seen at previous events when additional equipment had to be brought in. It was suggested that there would be a need to borrow two other urns from Sports Club and School as in previous years.
   - Quiz offer by Drama Group – As Drama Group have been winners for a number of years, they have now offered to set the quiz this year. Frank Watson is happy for this to happen whilst he continues as Quiz Master.

10. **Any Other Business**
    - Sports Club is to achieve an award from the Suffolk Community Foundation on May 30th at 2 pm. Ian Campbell invited all members to attend.
    - Radio Suffolk has informed us that June 21st will be Suffolk Day to be celebrated throughout the county.

11. **The meeting closed at 9.10**

DONM: Tuesday 6th June 2017, 7.30 in the Six Bells

AGM: Thursday 8th June in the Priory Room