

**PARISH COUNCIL MEETING TUESDAY 13<sup>TH</sup> OCTOBER, 2015**

**D R A F T M I N U T E S**

**PRESENT** Cllrs. Barber, Lunken, Roberts, Bloomfield, Belson, Kinnair, County Councillor Jessica Fleming and 1 member of the public.

**APOLOGIES** Cllr. Dunn.

Minutes of the last meeting held on the 16<sup>th</sup> September, 2015 were confirmed and signed.

**TO RECEIVE PECUNIARY AND NON PECUNIARY INTERESTS OF MEMBERS.**

None.

**TO CONSIDER APPLICATIONS FOR DISPENSATION.**

None.

**PUBLIC OPEN FORUM.**

None.

**PLANNING APPLICATIONS FOR DISCUSSION.**

**PLANNING APPLICATION NO. 3102/15.**

**Proposal:** Proposed first floor extension over existing ground floor rear extension and other alterations.

**Location:** May House, The Street, Walsham-le-Willows.

The Parish Council made no comments.

**PLANNING APPLICATION NO. 3224/15.**

**Proposal:** Erection of replacement garden shed.

**Location:** The Oaks, Palmer Street, Walsham-le-Willows.

The Parish Council made no comments.

**PLANNING APPLICATION NO. 3461/15.**

**Proposal:** Pine trees along road side which are leaning and damaging the road side drainage.

**Location:** 7, The Causeway, Walsham-le-Willows.

The Parish Council supported this application.

**PLANNING OUTCOMES.**

**PLANNING APPLICATION NO. 2803.15**

Variation of condition 2 to the above approved plan has been granted by Mid Suffolk District Council.

**Location:** Bribery Cottage, Crownland Road.

## **PLANNING APPLICATION NO.2987/15**

Non Material Amendment has been deemed satisfactory by Mid Suffolk District Council.  
**Location:** Horseshoe Cottage, Badwell Road, Walsham-le-Willows.

## **REPORTS.**

### **COUNTY COUNCILLOR AND DISTRICT COUNCILLOR JESSICA FLEMING.**

#### **COUNTY COUNCIL REPORT FOR WALSHAM-LE-WILLOWS.**

**Gypsy and Traveller Call for Sites** – a ‘Call for Sites’ is currently open running from September 23<sup>rd</sup> until 15<sup>th</sup> November, locations should be within corridors frequented by the communities. Sites submitted will be carefully assessed so that those suitable can be put out for consultation. The aim is to have 3 sites up and running by the end of 2016, Information about this process and how to respond are available at [www.suffolk.gov.uk/shortstay](http://www.suffolk.gov.uk/shortstay)

**Bus Timetable Changes** – service changes in Suffolk came into effect at the beginning of September. Timetables are available at <http://www.suffolkonboard.com/buses/bus-service-changes/>.

Councillor Fleming also spoke of the Conference Season and Council News: Devolution.

#### **MID SUFFOLK DISTRICT REPORT FOR WALSHAM-LE-WILLOWS.**

**Highways** – Ixworth Road Unsuitable for HGV sign – Josh Kerridge has spoken with the relevant home owner and plans to conduct a site visit next week. Highways has agreed to inspect Palmer Street and to follow up on work that needs to be done on the road surface.

**Stream Clearance** – Mid Suffolk has agreed to inspect the overgrown stream on Finningham Road near the Wattisfield Road junction and arrange clearance as necessary.

**Community Action Suffolk – Volunteering Strategy Surveys.** Community Action Suffolk has initiated two surveys to gain feedback from key people and partners to shape and improve volunteering.

Councillor Fleming also spoke of extra money in the Locality Budget which needed to be claimed before the end of the year. Councillors were urged to give this some thought and bring any ideas to the November meeting.

#### **POLICE.**

A written report from PCSO Dave Faulkner stated that since our last meeting there has been 1 crime reported to the police. We will not provide information for this.

A letter has been received regarding police attendance at council meetings stating that in future the police will not attend as a matter of course, only if there is an identified policing need.

#### **COMMUNITY SPEED WATCH.**

Nothing to report.

#### **PLAY AREA.**

Cllr. Roberts reported that he had attended the Play Council’s A.G.M. The Clerk was instructed to write to the Play Council requesting that a full copy of their accounts be submitted along with their request for their annual donation.

### **FOOTPATH WARDEN.**

Cllr. Belson pointed out that the Sports Club has erected signs requesting that vehicles do not park over the footpath which runs alongside the new complex. The Clerk was instructed to write to Ian Campbell thanking him.

### **CLERKS FINANCIAL REPORT AND REQUEST FOR PAYMENTS.**

A report of income/expenditure against budget to the 30<sup>th</sup> September, 2015 was presented. All cheques were passed for payment and duly signed.

The Annual Audit Return was presented. This was approved and accepted by the Council. Notice of conclusion of the audit has been posted in the notice board for 14 days.

It was agreed by all six councillors present that Cllr. Margaret Barber should be the new signatory on the Council's Reserve Account.

### **MATTERS ARISING FROM THE COUNCIL MEETING HELD ON THE 16<sup>TH</sup> SEPTEMBER, 2015.**

#### **COMMUNITY PAY BACK TEAM – WORK WITHIN THE VILLAGE.**

No further progress.

#### **COMMUNITY EMERGENCY PLANNING WORKSHOP.**

Cllr. Bloomfield attended a meeting during September in which it was discussed as to whom they could rely on in the case of an emergency. Sue Leake is to follow this up.

#### **LISTED BUILDING STATUS.**

No further progress.

#### **AFFORDABLE HOUSING.**

The Walsham-le-Willows Housing Needs Survey Report – May 2015 was discussed at great length. It was felt that the survey had not shown a significant demand as it would appear that it is extremely difficult to fill the properties that Walsham already has with village people or who have a connection with the village. Therefore, it was decided not to go any further with another scheme at present but however should circumstances change the Parish Council will bear this in mind.

#### **SIGNS AT EACH END OF IXWORTH ROAD.**

Josh Kerridge has spoken with Mrs. Rymer at Sweetbriars and they have agreed to meet with regard to the siting of the sign (not suitable for HGV's)

### **CORRESPONDENCE**

#### **DAMAGED STREET SIGN AT WILLOW CLOSE.**

A letter has been received from Mid Suffolk District Council stating that they have had a request for a replacement sign here. After close inspection by the Chair and Clerk it was decided that the sign is hardly damaged and does not need replacing. The Clerk will speak with Mid Suffolk District Council.

#### **OVERGROWN HEDGE IN SUMMER ROAD.**

There has been a complaint concerning the overgrown hedge opposite the Martineau cottages, this hedge now occupies a significant width of the highway forcing passing vehicles to use the grass verge outside the cottages. The Clerk was instructed to write to the landowners concerned and request that this be cut back to their boundary.

**NOTIFICATION OF TEMPORARY TRAFFIC ORDER.**

The Parish Council has been informed that there will be road closures in the village to allow Anglian Water to install water mains replacement and are as follows:-

Date of closure	Road closure.
1. 16/11/2015 to 18/12/15	U5926 Palmer Street – From Crownland Rd. to Grove Rd.
2. 11/01/2016 to 29/01/16	U5927 Grove Road – From Palmer Street to Grove Park
3. 15/02/2016 to 01/04/16	U5923 Wattisfield Rd – From The Street to Broad Meadow

Diversion signs will be in place.

**OTHER ITEMS FOR DISCUSSION.**

**SHORT STAY STOPPING SITES FOR THE GYPSY AND TRAVELLER COMMUNITY.**

A request for the Parish Council to submit ideas for land for short stay stopping sites. None were forthcoming.

**ANY OTHER BUSINESS/QUESTIONS TO THE CHAIRMAN.**

A request has been made that the yellow signs pinpointing Elmside Lea be removed from the village. Cllr. Roberts agreed to do this.

A request to cut and lower the hedge which borders the Doctors Path has been made. It is possible that the village work party will carry out this work.

There have been several complaints concerning the green box which has been placed on the pavement at the top of The Causeway. Now it is dark pedestrians are walking into this. The Chairman agreed to find out if reflectors can be fitted.

Cheques passed for payment were as follows:-

A.D.Clancy £318. 40p. (Clerks wages/expenses).  
T.Hunter £126 (Street Cleaning).  
BDO LLP £240 (Audit)

The meeting closed at 9.20 p,m,

**THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON TUESDAY 10<sup>TH</sup> NOVEMBER, 2015 IN THE PRIORY ROOM COMMENCING AT 7.00 P.M.**